

| NORTH-EAST DISTRICT LEGAL SERVICES AUTHORITY Karkardooma Court, Delhi. State Plan of Action for the month of October - 2019 | | |
|--|--|--|
| S. No. | Legal Aid Wing | |
| 1. | Weekly Visits by Secretaries/Panel Lawyers to jails to ascertain Legal aid needs of jail inmates and identification of probable Juveniles besides monitoring of the work of the Jail Visiting Advocates. On visit to Jail ensure functioning of e-kiosk. Meeting with Jail Superintendents and other officials to improve legal aid services in jails. | NIL |
| 2. | Coordinate with Jail Superintendents for receipt of prescribed lists of jail inmates and thereafter, update the details of Legal Aid Counsels assigned to the inmates or assign Legal Aid Counsels, if not earlier provided. | This Authority is co-ordinating with Superintendent Central Jail No. 12, Mandoli who is also the member of Under Trial Review Committee of this district. He has been asked to prepare and send a list of identified inmates to this Authority quarterly. |
| 3. | It should be ensured that the data of UTRCs is regularly received from the jails and the meetings of the UTRCs are conducted as per the directions given by Hon'ble Supreme Court of India. | NIL |
| 4. | In all District Court Complexes Legal Service Clinic is working. In order to make it effective regular visits be made to the Legal Services Clinics to ensure that the facilities are being utilized. Co-ordinate with In-charge of lock-ups to ensure smooth functioning of the said clinics, make it mandatory for the Legal services Lawyers to use these Legal Services Clinics to interact with clients who are in custody. | The Legal Services Clinic in Lock-up is being regularly monitored. The advocates have also been asked to make regular interactions with the UTPs in the said clinic. Due to continuous efforts of this Authority, the number of inmates visiting the said clinic has increased substantially. On direction of this Authority, two separate registers (one for visiting inmates and another for counsels visiting for interaction) are being maintained. This effort has increased the number of inmates and counsels visiting the clinic. |
| 5. | Make efforts for optimum use of video-conferencing facility, particularly for an interaction between jail inmate and Legal Aid Counsel assigned to him. | It is clarified that all the panel advocates particularly on the criminal panel have been repeatedly informed about the facility of video conferencing at the office of DLSA. However, no request was received this Month. |
| 6. | Legal Services Clinics have been set up in Maintenance Tribunals/Appellate Tribunals constituted under Maintenance and Welfare of Parents and Senior Citizens Act, 2007 in most | Clinic already set up in October, 2017 and working satisfactorily. It is clarified that the said clinic is catering to the needs of litigants visiting the Senior Citizens Tribunal as well as District Consumer Forum, which are situated within the |

| | | |
|-----|---|--|
| | of the Districts, however, where they have not been set up, the same will be set up by the end of October, 2019. Legal Services Clinics wherever not set up be set up in the Consumer Forum as well as in the District Labour Offices. | same premises. Legal services clinic has also been set up in District Labour Office. |
| 7. | Regular Meeting with Jail Visiting Advocates, Civil Side Advocates, Criminal Side Advocates, Sessions Advocates, Remand Advocates to take their feedback, proper monitoring of work being done, orientation, motivation and sensitization. | Meetings are regularly held with the various Panel Advocates in small groups or even individually to take their feedback and monitor the work being done by them. They are kept informed about various directions / instructions of this Authority through regular e-mails, SMS etc. |
| 8. | Visits by Secretaries/ Panel Lawyers to Aganwadi to ascertain Legal aid needs of women regular visits shall be made to Aganwadi. | NIL |
| 9. | Visits by Secretaries/ Panel Lawyers to Children and Observation Homes to ascertain Legal aid needs CCL (Children in conflict with Law) and identification of their problems besides monitoring of the work of the visiting Advocates regular visits shall be made to Children and Observation Homes. | No Observation Home has been assigned to this District. |
| 10. | Monthly Orientation and Training programe for empaneled advocates of various panels shall be undertaken. Ld. Secretary shall identify topics on which specialized training for lawyers may be conducted. | DLSA North East organized a workshop/Sensitization programme on “Family Dispute Resolution Week from 02.10.2019 to 07.10.2019” , for Counsellors, Mediators, and Legal Aid Counsels in order to achieve maximum output during <i>Family Dispute Resolution Week</i> at Large Conference Hall, 3 rd Floor, Karkardooma Courts, Delhi on 01.10.2019. |
| 11. | Implement various judicial directions of the Hon’ble Higher Courts relating missing children, victim compensation, victims of sexual offences etc. Monitor working of PLVs to be appointed at Police Stations. | All the judicial directions related to missing children, victim compensation, victims of sexual offences etc., are being followed meticulously. |
| 12. | Regular Meetings of Monitoring Committee as per SOP and submission of report to their Chairman. | Meeting is held as per SOP as and when possible. |
| 13. | Regular Meetings of Ombudsman with the Legal Services Advocates and litigants wherever necessary. | Not Applicable (No Ombudsman) |

| | | |
|------------|---|---|
| 14. | Legal Services Clinics be setup at major Railway Stations and Bus Terminals | There is no major Railway Station or Bus Terminal within the jurisdiction of this Authority. |
| 15. | Monitor the use of NALSA portal and public grievances should be addressed at the earliest. Monitoring the number of Legal Services cases received every month and to identify bottlenecks in effective legal services to the litigants or identify obstacles in people approaching DLSAs for legal services. Impact assessment of the work of legal services lawyers be got done. | NALSA Portal is being used effectively. No public grievance in respect of this Authority is pending on the portal. Such grievances are addressed immediately by issuing notices and hearing the applicants personally. |
| 16. | Identify areas in Communities areas would be indentified where there is need for establishment of Legal Services Clinics or sending lawyers once a week or twice a week and doing the needful. Monitor the working of existing legal services clinics and conduct programs to increase the reach of the clinics. | With the help of an NGO working in North East district, two places have been identified to set up Legal Services Clinic. Information in this regard was also sent to Central Office, Delhi State Legal Services Authority, however, direction has been received from Central Office not to go ahead with establishing such clinics at present. Accordingly, the process has been put on hold. |
| 17. | Regular meetings with PLVs appointed in Jails and take up regular count of new inmates on monthly basis. Assess the requirement of PLVs in the Jails and inform Central Office. | No PLVs are deputed in Jails for legal aid work. However, custody-PLVs (inmates), if any, working in Jail shall be contacted and requirements, if any, shall be informed. |
| 18. | Meeting of LSAs appointed in Tribunals on quarterly basis with Special Secretary to improve the quality of Legal Services. | Not Applicable |
| 19. | Assessing the work of different help desks setup in court complexes and ensuring wide publicity for them especially ensuring maximum utilization of help desks setup in judicial Lock-ups. Make regular visits to courts of SEM to monitor and assess the work of remand advocates appointed there. Ensuring that the cases of Victim Compensation are not unnecessarily delayed. | <ol style="list-style-type: none"> 1. Help Desks are being regularly monitored for optimum utilization. 2. ACP/SEM is regularly contacted for assessing the work of Legal Services Advocates in said court. 3. All compensation cases are taken up on priority basis. |

| Legal Literacy Wing | | |
|---|---|---|
| 20. | Effectively utilize interns in the activities of the DSLSA and ensure that they get an orientation on the work of Legal Services Authorities. | <p>All the interns who are deputed with DLSA North-East are involved in the work of legal aid and awareness so as to make them understand the nature of work of the Authority.</p> <p>However, no intern visited this Authority in the month of October.</p> |
| Awareness Programmes in Communities on the topics:- | | |
| 21. | Awareness Camps on Protection of Women from Domestic Violence Act, 2005. | NIL |
| 22. | Awareness Programmes on Benefits to Senior Citizens regarding various schemes for example Pension Scheme and under Senior Citizen Act, 2007. | <ol style="list-style-type: none"> 1. DLSA North East organized a Legal Awareness Programme on the topic “Senior Citizens” on 01.10.2019 at Women’s Educational & Welfare Society, 10/150 Shiv Mandir, Wazirabad, Delhi. 2. DLSA North East organized a Legal Awareness Programme on the topic “Senior Citizens” on 01.10.2019 at Harnam Palace, Main Wazirabad Road, Near Maruti Showroom, Delhi. 3. DLSA North East organized a Legal Awareness Programme on the topic “Senior Citizens Act and Govt. Schemes” on 03.10.2019 at Nari Utthan Samiti, D-29, Gokalpuri, Delhi. |
| Other Awareness Programmes on the topics:- | | |
| 23. | Legal Literacy Classes for various stakeholders such as Police Officers, Teachers, Students, supporting staffs and even cab operating companies etc., on POCSO Act etc. | DLSA North East organized a Legal Awareness campaign - “Sparsh” on safe-unsafe touch/POCSO Act, 2012 through Puppet Show from 15.10.2019 to 23.10.2019 in <u>12</u> various Schools. Vide this campaign, school children of tender age, and teaching staff was sensitized about various aspects of child sexual abuse in the light of POCSO Act, 2012. |
| 24. | Plantation programmes as a part of the campaign “Clean Earth- Green Earth” initiated by Central Office DSLSA. | <ol style="list-style-type: none"> 1. DLSA North East organized an Awareness Rally (Say No to Plastics) on 01.10.2019 at G-3/61, Sunder Nagari, Delhi. 2. DLSA North East organized a Legal Awareness-cum-Cleanliness Drive on 03.10.2019 at Nari Utthan Samiti, D-29, Gokalpuri, Delhi 3. DLSA North East organized a Legal Awareness Programme under the campaign “Green Earth - Clean Earth” on the topic “Save the Environment on 20.10.2019 at D-Block Park, Gokalpuri, Delhi. On this occasion, a plantation and cleanliness drive carried out at the venue. 4. DLSA North East organized a Legal Awareness Programme on the topic “Save Environment (Say no to Crackers)-Awareness Rally” on 25.10.2019 at Dilshad Garden, Pami Restaurant to Labour Chowk to Sai Chowk. 5. DLSA North East organized a Legal Awareness Programme on the topic “Save Environment (Say |

| | | |
|---------------------------|---|--|
| | | <p>no to Crackers)- Awareness Rally” on 26.10.2019 at Circular Road Sonia Vihar to Police Station Khajuri Khas to Sh. Ram Colony, Mangal Bazar, Delhi</p> <p>6. DLSA North East organized a Legal Awareness Programme on the topic “Save Environment (Say no to Crackers)” on 27.10.2019 at Gali no. 7B, Sonia Vihar, Delhi</p> <p>7. DLSA North East organized a Legal Awareness Programme on the topic “Save Environment (Say no to Crackers)” on 27.10.2019 at Ganga Vihar, Metro Pillar no. P-12, Delhi</p> |
| ADR Wing | | |
| 25. | National Lok Adalat is likely to be held in the month of September for all Matters. | <p>1. A meeting was held on 18.10.2019 for “Special Lok Adalat scheduled on 03.11.2019” for referral of 138 cases and pending Traffic Challans at 3rd Floor, Conference Hall, KKD Courts, Delhi.</p> <p>2. A meeting of Ld. CMM of KKD Court Complex and Presiding Officers of Evening Court was held on 19.10.2019 for referral of pending Traffic Challans to “Special Lok Adalat scheduled on 03.11.2019” at Conference Hall, Ground Floor, Karkardooma Courts, Delhi.</p> |
| Establishment Wing | | |
| 26. | Convene meeting of District Committee with all the Judges of concerned District inviting suggestion and overall working of the legal services being rendered. | NIL |
| 27. | Uploading of data in the website. | Updated till date. |
| 28. | Prompt clearance of the bills of the Legal Service Advocates. | All the bills of panel advocates received till 31 st September, 2019 have been cleared. Work on bills received in October is in progress. |
| 29. | Completion of digitization and bookmarking of records and scanning of files with new anti-virus supplied. | Work in progress. |
| 30. | Uploading of Files on D-Space Server upon establishment of leased line connection. | The work of uploading of files on D-Space Server is complete. |
| 31. | Secretaries shall also take measures to streamline the administration in their office on discipline, attendance by staff, uploading of data, and sensitize their staff in their interaction with the litigants. | Staff is regularly sensitized and various measures have been taken to streamline the administration in the office regarding discipline, attendance and uploading of data. |

| | | |
|---------------|--|---|
| 32. | Meeting of Secretaries DLSAs with the concerned CMM, ACMM and MMs of the entire District for any trouble shooting/queries regarding legal services being rendered. | NIL |
| Others | | |
| 33. | Any other Programme that Secretary desires to hold keeping in view the specific needs of that District with prior information to the Central Office. | <ol style="list-style-type: none"> 1. Secretary, District Legal Services Authority (North-East) attended a Legal Awareness Camp-cum-Cultural Event at Jail no. 2, Tihar Jail Complex, New Delhi on 04.10.2019. 2. Secretary, DLSA (North-East) delivered a Lecture/Talk to students of Shivaji College, University of Delhi on the topic of “Victim Compensation Schemes, 2015 and The Maintenance and Welfare of Parents & Senior Citizens Act, 2007” on 30.10.2019 at Conference Hall, Shivaji College, C-4, Ring Road, Shivaji Enclave, Raja Garden, New Delhi. |

(ARVIND BANSAL)
 Secretary, North-East DLSA
 Karkardooma Courts, Delhi.