

<p style="text-align: center;">NORTH-EAST DISTRICT LEGAL SERVICES AUTHORITY Karkardooma Court, Delhi. State Plan of Action for the month of November – 2019</p>		
S. No.	Legal Aid Wing	
1.	Weekly Visits by Secretaries/Panel Lawyers to jails to ascertain Legal aid needs of jail inmates and identification of probable Juveniles besides monitoring of the work of the Jail Visiting Advocates. On visit to Jail ensure functioning of e-kiosk. Meeting with Jail Superintendents and other officials to improve legal aid services in jails.	Ld. Secretary DLSA, North-East and Shahdara organized an interaction-cum-lecture with inmates of jail number 16, Mandoli on the topic Legal Aid and Rights of inmates and accused persons on 28.11.2019. In addition to this Ld. Secretary Shahdara Ms. Vidhi Gupta spoke on women related issues including menstruation related issues.
2.	Coordinate with Jail Superintendents for receipt of prescribed lists of jail inmates and thereafter, update the details of Legal Aid Counsels assigned to the inmates or assign Legal Aid Counsels, if not earlier provided.	This Authority is co-ordinating with Superintendent Central Jail No. 12, Mandoli who is also the member of Under Trial Review Committee of this district. He has been asked to prepare and send a list of identified inmates to this Authority quarterly.
3.	It should be ensured that the data of UTRCs is regularly received from the jails and the meetings of the UTRCs are conducted as per the directions given by Hon'ble Supreme Court of India.	NIL
4.	In all District Court Complexes Legal Service Clinic is working. In order to make it effective regular visits be made to the Legal Services Clinics to ensure that the facilities are being utilized. Co-ordinate with In-charge of lock-ups to ensure smooth functioning of the said clinics, make it mandatory for the Legal services Lawyers to use these Legal Services Clinics to interact with clients who are in custody.	The Legal Services Clinic in Lock-up is being regularly monitored. The advocates have also been asked to make regular interactions with the UTPs in the said clinic. Due to continuous efforts of this Authority, the number of inmates visiting the said clinic has increased substantially. On direction of this Authority, two separate registers (one for visiting inmates and another for counsels visiting for interaction) are being maintained. This effort has increased the number of inmates and counsels visiting the clinic.
5.	Make efforts for optimum use of video-conferencing facility, particularly for an interaction between jail inmate and Legal Aid Counsel assigned to him.	It is clarified that all the panel advocates particularly on the criminal panel have been repeatedly informed about the facility of video conferencing at the office of DLSA. However, no request was received this Month.

6.	Legal Services Clinics have been set up in Maintenance Tribunals/Appellate Tribunals constituted under Maintenance and Welfare of Parents and Senior Citizens Act, 2007 in most of the Districts, however, where they have not been set up, the same will be set up by the end of October, 2019. Legal Services Clinics wherever not set up be set up in the Consumer Forum as well as in the District Labour Offices.	Clinic already set up in October, 2017 and working satisfactorily. It is clarified that the said clinic is catering to the needs of litigants visiting the Senior Citizens Tribunal as well as District Consumer Forum, which are situated within the same premises. Legal services clinic has also been set up in District Labour Office.
7.	Regular Meeting with Jail Visiting Advocates, Civil Side Advocates, Criminal Side Advocates, Sessions Advocates, Remand Advocates to take their feedback, proper monitoring of work being done, orientation, motivation and sensitization.	Meetings are regularly held with the various Panel Advocates in small groups or even individually to take their feedback and monitor the work being done by them. They are kept informed about various directions / instructions of this Authority through regular e-mails, SMS etc.
8.	Visits by Secretaries/ Panel Lawyers to Aganwadi to ascertain Legal aid needs of women regular visits shall be made to Aganwadi.	NIL
9.	Visits by Secretaries/ Panel Lawyers to Children and Observation Homes to ascertain Legal aid needs CCL (Children in conflict with Law) and identification of their problems besides monitoring of the work of the visiting Advocates regular visits shall be made to Children and Observation Homes.	No Observation Home has been assigned to this District.
10.	Monthly Orientation and Training programe for empaneled advocates of various panels shall be undertaken. Ld. Secretary shall identify topics on which specialized training for lawyers may be conducted.	NIL
11.	Implement various judicial directions of the Hon'ble Higher Courts relating missing children, victim compensation, victims of sexual offences etc. Monitor working of PLVs to be appointed at Police Stations.	All the judicial directions related to missing children, victim compensation, victims of sexual offences etc., are being followed meticulously.
12.	Regular Meetings of Monitoring Committee as per SOP and submission of report to their Chairman.	NIL

13.	Regular Meetings of Ombudsman with the Legal Services Advocates and litigants wherever necessary.	Not Applicable (No Ombudsman)
14.	Legal Services Clinics be setup at major Railway Stations and Bus Terminals	There is no major Railway Station or Bus Terminal within the jurisdiction of this Authority.
15.	Monitor the use of NALSA portal and public grievances should be addressed at the earliest. Monitoring the number of Legal Services cases received every month and to identify bottlenecks in effective legal services to the litigants or identify obstacles in people approaching DLSAs for legal services. Impact assessment of the work of legal services lawyers be got done.	NALSA Portal is being used effectively. No public grievance in respect of this Authority is pending on the portal. Such grievances are addressed immediately by issuing notices and hearing the applicants personally.
16.	Identify areas in Communities areas would be indentified where there is need for establishment of Legal Services Clinics or sending lawyers once a week or twice a week and doing the needful. Monitor the working of existing legal services clinics and conduct programs to increase the reach of the clinics.	With the help of an NGO working in North East district, two places have been identified to set up Legal Services Clinic. Information in this regard was also sent to Central Office, Delhi State Legal Services Authority, however, direction has been received from Central Office not to go ahead with establishing such clinics at present. Accordingly, the process has been put on hold.
17.	Regular meetings with PLVs appointed in Jails and take up regular count of new inmates on monthly basis. Assess the requirement of PLVs in the Jails and inform Central Office.	No PLVs are deputed in Jails for legal aid work. However, custody-PLVs (inmates), if any, working in Jail shall be contacted and requirements, if any, shall be informed.
18.	Meeting of LSAs appointed in Tribunals on quarterly basis with Special Secretary to improve the quality of Legal Services.	Not Applicable
19.	Assessing the work of different help desks setup in court complexes and ensuring wide publicity for them especially ensuring maximum utilization of help desks setup in judicial Lock-ups. Make regular visits to courts of SEM to monitor and assess the work of remand advocates appointed there. Ensuring that the cases of Victim Compensation are not unnecessarily delayed.	<ol style="list-style-type: none"> 1. Help Desks are being regularly monitored for optimum utilization. 2. ACP/SEM is regularly contacted for assessing the work of Legal Services Advocates in said court. 3. All compensation cases are taken up on priority basis.

Legal Literacy Wing		
20.	Effectively utilize interns in the activities of the DSLSA and ensure that they get an orientation on the work of Legal Services Authorities.	<p>All the interns who are deputed with DLSA North-East are involved in the work of legal aid and awareness so as to make them understand the nature of work of the Authority.</p> <p>However, no intern visited this Authority in the month of October.</p>
Awareness Programmes in Communities on the topics:-		
21.	Awareness Camps on Protection of Women from Domestic Violence Act, 2005.	NIL
22.	Awareness Programmes on Benefits to Senior Citizens regarding various schemes for example Pension Scheme and under Senior Citizen Act, 2007.	NIL
Other Awareness Programmes on the topics:-		
23.	Legal Literacy Classes for various stakeholders such as Police Officers, Teachers, Students, supporting staffs and even cab operating companies etc., on POCSO Act etc.	DLSA North East organized a Legal Awareness Programme on the topic “ POCSO Act ” on 11.11.2019 at 553, Sanjay Colony, Gokalpuri, Delhi.
24.	Plantation programmes as a part of the campaign “Clean Earth- Green Earth” initiated by Central Office DSLSA.	NIL
ADR Wing		
25.	National Lok Adalat is likely to be held in the month of September for all Matters.	A meeting of all Ld. Judges of Karkardooma Courts, Delhi was held on 26.11.2019 for referral of pending cases to “ National Lok Adalat scheduled on 14.12.2019 ” at Conference Hall, 3 rd Floor, Karkardooma Courts, Delhi.
Observance of Important Days:-		
26.	Observance of Constitution Day/Law Day on 26.11.2019.	In order to celebrate 70th Anniversary of Adoption of Constitution of India , this Authority in association with DLSA Shahdara and DLSA East organized a programme (Constitution/Law Day) for reading of “ Preamble ” on 26.11.2019 at Conference Hall, Karkardooma Courts, Delhi.

27.	Observance of Anti Dowry Day on 26.11.2019.	DLSA North East organized a Legal Awareness Programme in order to celebrate “ Anti Dowry Day ” on 26.11.2019 at E-10/B-35, Near Shive Mandir, Harsha ka Adhaada, New Seelampur, Nearest Metro Seelampur, New Delhi-110053
Establishment Wing		
28.	Convene meeting of District Committee with all the Judges of concerned District inviting suggestion and overall working of the legal services being rendered.	NIL
29.	Uploading of data in the website.	Updated till date.
30.	Prompt clearance of the bills of the Legal Service Advocates.	All the bills of panel advocates received till 31 st October, 2019 have been cleared by the Ld. Predecessor. Work on bills received in November is in progress.
31.	Completion of digitization and bookmarking of records and scanning of files with new anti-virus supplied.	Work in progress.
32.	Uploading of Files on D-Space Server upon establishment of leased line connection.	The work of uploading of files on D-Space Server is complete.
33.	Secretaries shall also take measures to streamline the administration in their office on discipline, attendance by staff, uploading of data, and sensitize their staff in their interaction with the litigants.	Staff is regularly sensitized and various measures have been taken to streamline the administration in the office regarding discipline, attendance and uploading of data.
34.	Meeting of Secretaries DLSAs with the concerned CMM, ACMM and MMs of the entire District for any trouble shooting/queries regarding legal services being rendered.	NIL
Others		
35.	Any other Programme that Secretary desires to hold keeping in view the specific needs of that District with prior information to the Central Office.	<ol style="list-style-type: none"> 1. Ld. Secretary, DLSA North-East attended a session on 01.11.2019 at Main Auditorium, Maharaja Institute of Management Studies, Plot no. 1, PSPA Area, Sector-22, Rohini Delhi-110086 2. Ld. Secretary, DLSA North-East delivered a lecture to students of Shaheed Bhagat Singh College on the topic “Children related laws including POCSO” on 04.11.2019 at Seminar no: C-1, Shaheed Bhagat Singh College (Evening), Sheikh Sarai, New Delhi. 3. Ld. Secretary, DLSA North-East attended a meeting on 05.11.2019 at Central Office,

		<p>Patiala House Court, Delhi regarding feedback on the work of the DLSAs.</p> <ol style="list-style-type: none"> 4. In compliance of direction received from Addl. Secretary, Delhi State Legal Services Authority regarding <i>visit of interns/students of PGDAV College</i>, DLSA North-East was deputed one Legal Service Advocate to facilitate the visit of the students on 05.11.2019 at Central Jail no. 14 & 15, Mandoli, Delhi. 5. Ld. Secretary, DLSA North-East attended a meeting on 08.11.2019 at Supreme Court of India, New Delhi regarding to celebrate '<i>Commendation Ceremony</i>'. 6. In compliance of direction received from Delhi State Legal Services Authority regarding '<i>Training of newly recruited officers of Delhi Judicial</i>', DLSA North-East was successfully trained the recruited officers and also facilitated to visit such places i.e. Jail, Help Desks, Lock-up, CWC, Mediation Centre, Vulnerable Witness Room etc. from 13.11.2019 to 16.11.2019. 7. In compliance of direction received from Delhi State Legal Services Authority regarding '<i>Training of newly recruited officers of Delhi Judicial</i>', DLSA North-East was successfully trained the recruited officers and also facilitated to visit such places i.e. Jail, Help Desks, Lock-up, CWC, Mediation Centre, Vulnerable Witness Room etc. from 19.11.2019 to 23.11.2019. 8. In compliance of direction received from Delhi State Legal Services Authority regarding '<i>Visit of Trainee Judges to see and understand the functioning of DLSAs</i>', DLSA North-East in association with DLSA East and Shahdara was finalized the said visit on 21.11.2019 at Mandoli Central Jail, Delhi. 9. DLSA North-East, East and Shahdara alongwith DLSA New Delhi organized Price distribution ceremony for Srijan 2019, at Boys Observation Home, Seva Kuteer, Kingsway Camp, Delhi on 25.11.2019. The ceremony was attended by all Secretaries of DLSA, Ld. Additional Secretary and Ld. Member Secretary, DSLSA and other Ld. Judges. 10. Ld. Secretary DLSA North-East and Shahdara went to Swabhiman Parisar, Kasturba Nagar, Delhi on 27.11.2019. The two secretaries met the Chairperson Smt. Aabha Chaudhary and interacted with the senior citizens present there.
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(Harjeet Sing Jaspal)
 Secretary, North-East DLSA
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