

<p style="text-align: center;"><b>NORTH-EAST DISTRICT LEGAL SERVICES AUTHORITY</b>  <b>Karkardooma Court, Delhi.</b>  <b>State Plan of Action for the month of December - 2019</b></p>		
<b>S. No.</b>	<b>Legal Aid Wing</b>	
<b>1.</b>	Weekly Visits by Secretaries/Panel Lawyers to jails to ascertain Legal aid needs of jail inmates and identification of probable Juveniles besides monitoring of the work of the Jail Visiting Advocates. On visit to Jail ensure functioning of e-kiosk. Meeting with Jail Superintendents and other officials to improve legal aid services in jails.	<p>1. Secretary, DLSA, North-East visited jail no. 14, Mandoli for an <b>interaction-cum-lecture</b> on 06.12.2019 with inmates of jail number 14, Mandoli on the topic <b>Legal Aid And Rights of Inmates and Accused Persons</b>. The various issues concerning inmates were discussed. The Legal Aid Clinic functioning in the Jail was also checked and work was monitored.</p> <p>2. Secretary, DLSA, North-East visited jail no. 14 on 10.12.2019 for an <b>interaction cum talk</b> on the topic <b>The Human Rights of the Inmates</b>. Secretary DLSA (NE) spoke on the said topic and additionally The supt. Jail number 14 delivered a talk on parole/furlough/remissions/good conducts of the inmates.</p> <p>3. Secretary, DLSA, North-East visited jail no. 16 on 10.12.2019 for an <b>interaction cum poster making competition</b> on the topic <b>The Human Rights of the Inmates</b>.</p> <p>4. Secretary, DLSA (North-East) Visited Jail no. 16, Mandoli, Delhi on 24.12.2019 for organizing Yoga Session and for distributed the Certificates and Prizes for the participants of the Poster making competition held on 10.12.2019.</p>
<b>2.</b>	Coordinate with Jail Superintendents for receipt of prescribed lists of jail inmates and thereafter, update the details of Legal Aid Counsels assigned to the inmates or assign Legal Aid Counsels, if not earlier provided.	This Authority is co-ordinating with Superintendent Central Jail No. 12, Mandoli who is also the member of Under Trial Review Committee of this district. He has been asked to prepare and send a list of identified inmates to this Authority quarterly.
<b>3.</b>	It should be ensured that the data of UTRCs is regularly received from the jails and the meetings of the UTRCs are conducted as per the directions given by Hon'ble Supreme Court of India.	The meeting of UTRC for the ending quarter was held in the month of December (21.12.2019). Earlier as per the directions of Hon'ble Supreme Court, meeting was held monthly till the last quarter.
<b>4.</b>	In all District Court Complexes Legal Service Clinic is working. In order to make it effective regular visits be made	The Legal Services Clinic in Lock-up is being regularly monitored. The advocates have also been asked to make regular interactions with the

	to the Legal Services Clinics to ensure that the facilities are being utilized. Co-ordinate with In-charge of lock-ups to ensure smooth functioning of the said clinics, make it mandatory for the Legal services Lawyers to use these Legal Services Clinics to interact with clients who are in custody.	UTPs in the said clinic. Due to continuous efforts of this Authority, the number of inmates visiting the said clinic has increased substantially. On direction of this Authority, two separate registers (one for visiting inmates and another for counsels visiting for interaction) are being maintained. This effort has increased the number of inmates and counsels visiting the clinic.
5.	Make efforts for optimum use of video-conferencing facility, particularly for an interaction between jail inmate and Legal Aid Counsel assigned to him.	It is clarified that all the panel advocates particularly on the criminal panel have been repeatedly informed about the facility of video conferencing at the office of DLSA. However, no request was received this Month.
6.	Legal Services Clinics have been set up in Maintenance Tribunals/Appellate Tribunals constituted under Maintenance and Welfare of Parents and Senior Citizens Act, 2007 in most of the Districts, however, where they have not been set up, the same will be set up by the end of October, 2019. Legal Services Clinics wherever not set up be set up in the Consumer Forum as well as in the District Labour Offices.	Clinic already set up in October, 2017 and working satisfactorily. It is clarified that the said clinic is catering to the needs of litigants visiting the Senior Citizens Tribunal as well as District Consumer Forum, which are situated within the same premises. Legal services clinic has also been set up in District Labour Office.
7.	Regular Meeting with Jail Visiting Advocates, Civil Side Advocates, Criminal Side Advocates, Sessions Advocates, Remand Advocates to take their feedback, proper monitoring of work being done, orientation, motivation and sensitization.	Meetings are regularly held with the various Panel Advocates in small groups or even individually to take their feedback and monitor the work being done by them. They are kept informed about various directions / instructions of this Authority through regular e-mails, SMS etc.
8.	Visits by Secretaries/ Panel Lawyers to Aganwadi to ascertain Legal aid needs of women regular visits shall be made to Aganwadi.	NIL
9.	Visits by Secretaries/ Panel Lawyers to Children and Observation Homes to ascertain Legal aid needs CCL (Children in conflict with Law) and identification of their problems besides monitoring of the work of the visiting Advocates regular visits shall be made to Children and Observation Homes.	No Observation Home has been assigned to this District.
10.	Monthly Orientation and Training programe for empaneled advocates of various panels shall be undertaken. Ld. Secretary shall identify topics on	1. District Legal Services Authority, North-East organized <b>an Interaction-cum-capacity Building Programme</b> on the topic <b>“Probation of the Offenders Act, 1958”</b> for

	which specialized training for lawyers may be conducted.	<p>Legal Services Advocate of MM, Session, Civil, Family, ADJ, Senior ADJ, Senior ASJ panel of District Legal Services Authority North-East at 3<sup>rd</sup> floor, Conference Hall, KKD on 10.12.2019. Ld. District and sessions Judge (commercial court)/officiating District and Sessions Judge, North-East presided over the said meeting, along with the Secretary District Legal Services Authority (North-East). About 20 advocates attended the same.</p> <p>2. District Legal Services Authority, North-East in association with DLSA Shahdara and East organized a <b>Capacity Building Programme</b> on the topic “<b>Protection of Women from Domestic Violence Act, 2015, Section 498A IPC and Maintenance and Welfare of Parents and Senior Citizens Act, 2007</b>” for Legal Aid Counsels of MM Panel and Family Panel of North-East, Shahdara and East District at 3<sup>rd</sup> floor, Conference Hall, KKD Courts on 17.12.2019.</p>
11.	Implement various judicial directions of the Hon’ble Higher Courts relating missing children, victim compensation, victims of sexual offences etc. Monitor working of PLVs to be appointed at Police Stations.	All the judicial directions related to missing children, victim compensation, victims of sexual offences etc., are being followed meticulously.
12.	Regular Meetings of Monitoring Committee as per SOP and submission of report to their Chairman.	NIL
13.	Regular Meetings of Ombudsman with the Legal Services Advocates and litigants wherever necessary.	Not Applicable (No Ombudsman)
14.	Legal Services Clinics be setup at major Railway Stations and Bus Terminals	There is no major Railway Station or Bus Terminal within the jurisdiction of this Authority.
15.	Monitor the use of NALSA portal and public grievances should be addressed at the earliest. Monitoring the number of Legal Services cases received every month and to identify bottlenecks in effective legal services to the litigants or identify obstacles in people approaching DLSAs for legal services. Impact assessment of the work of legal services lawyers be got done.	NALSA Portal is being used effectively. No public grievance in respect of this Authority is pending on the portal. Such grievances are addressed immediately by issuing notices and hearing the applicants personally.

16.	Identify areas in Communities areas would be identified where there is need for establishment of Legal Services Clinics or sending lawyers once a week or twice a week and doing the needful. Monitor the working of existing legal services clinics and conduct programs to increase the reach of the clinics.	With the help of an NGO working in North East district, two places have been identified to set up Legal Services Clinic. Information in this regard was also sent to Central Office, Delhi State Legal Services Authority, however, direction has been received from Central Office not to go ahead with establishing such clinics at present. Accordingly, the process has been put on hold.
17.	Regular meetings with PLVs appointed in Jails and take up regular count of new inmates on monthly basis. Assess the requirement of PLVs in the Jails and inform Central Office.	No PLVs are deputed in Jails for legal aid work. However, custody-PLVs (inmates), if any, working in Jail shall be contacted and requirements, if any, shall be informed.
18.	Meeting of LSAs appointed in Tribunals on quarterly basis with Special Secretary to improve the quality of Legal Services.	Not Applicable
19.	Assessing the work of different help desks setup in court complexes and ensuring wide publicity for them especially ensuring maximum utilization of help desks setup in judicial Lock-ups. Make regular visits to courts of SEM to monitor and assess the work of remand advocates appointed there. Ensuring that the cases of Victim Compensation are not unnecessarily delayed.	<ol style="list-style-type: none"> <li>1. Help Desks are being regularly monitored for optimum utilization.</li> <li>2. ACP/SEM is regularly contacted for assessing the work of Legal Services Advocates in said court.</li> <li>3. All compensation cases are taken up on priority basis.</li> </ol>
<b>Legal Literacy Wing</b>		
20.	Effectively utilize interns in the activities of the DSLSA and ensure that they get an orientation on the work of Legal Services Authorities.	<p>All the interns who are deputed with DLSA North-East are involved in the work of legal aid and awareness so as to make them understand the nature of work of the Authority.</p> <p>In compliance of directions received from Delhi State Legal Services Authority, regarding <i>Allocation of NALSA Interns for internship</i>, District Legal Services Authority, North-East, put a help desk from 18.12.2019 to 20.12.2019 for the litigants and general public at Karkardooma Court Complex, Delhi. More than 100 litigants and general public were made aware of their rights of Free Legal Aid and were further informed about <b>Right to Free and Compulsory Education</b>.</p>

Awareness Programmes in Communities on the topics:-		
21.	Awareness Camps on Protection of Women from Domestic Violence Act, 2005.	District Legal Services Authority, North-East in association with NGO Yuva Manthan organized a Legal Awareness Program on the topic <b>“Domestic Violence”</b> on 08.12.2019 at C-12/520, Yamuna Vihar, Delhi-110053. About 20-30 females participated and benefitted from the same. LAC Sh. Deepak Thukral was the speaker in the said program and the same was organised by the PLVs Ms. Kanta Verma, Ms. Seema and Sh. Manoj Kumar.
22.	Awareness Programmes on Benefits to Senior Citizens regarding various schemes for example Pension Scheme and under Senior Citizen Act, 2007.	NIL
Other Awareness Programmes on the topics:-		
23.	Legal Literacy Classes for various stakeholders such as Police Officers, Teachers, Students, supporting staffs and even cab operating companies etc., on POCSO Act etc.	With the view of creating <b>“Resource Persons in every Class Room”</b> District Legal Services Authority North-East, Shahdara and East organized half day symposium on <b>“Prevention of Child Sexual Abuse”</b> at EDMC Auditorium on .2019. Sh. Kawaljeet Arora Member Secretary of Delhi State Legal Services Authority, Sh. Pawan Kumar Secretary DLSA East and Dr. Bharti Ali, Centre for child rights ACP Vijender Punj, were the key speakers of the said programme. 387 teacher from 110 Government Schools participated.
24.	Plantation programmes as a part of the campaign “Clean Earth- Green Earth” initiated by Central Office DSLSA.	NIL
Observance of Important Days		
25.	Observance of World AIDS Day on 1 <sup>st</sup> December, 2019.	NIL
26.	Observance of International Day of Persons with Disabilities on 3 <sup>rd</sup> December, 2019.	NIL
27.	Observance of Human Rights Day on 10 <sup>th</sup> December, 2019.	1. District Legal Services Authority, North-East organized an <b>interaction cum talk</b> on the topic <b>The Human Rights of The Inmates</b> on 10.12.2019. Ld. Secretary District Legal Services Authority North-East spoke on the said topic and additionally The supt. Jail number 14 delivered a talk on parole / furlough / remissions / good conducts of the inmates.

		2. District Legal Services Authority, North-East organized a Poster making competition for the jail inmates on <b>The Occasion of The Human Rights Day</b> , on the topic “ <b>Human Rights</b> ” at jail number 16, Mandoli on 10.12.2019.
28.	Observance of National Consumer Rights Day on 24 <sup>th</sup> December, 2019.	District Legal Services Authority, North-East organized a Legal Awareness Programme on the topic “ <b>Consumer Protection Law</b> ” on 24.12.2019 at Seelampur Metro Station.
<b>ADR Wing</b>		
29.	National Lok Adalat is likely to be held in the month of September for all Matters.	<p>A Meeting was held with Ld. CMM, ACMM and all MMs Officials regarding “<b>Lok Adalat scheduled on 14.12.2019</b>” at court no. 68, KKD court on 05.12.2019.</p> <p>All the officers were asked to refer maximum number of cases to Lok Adalat scheduled for 14.12.2019.</p> <p>The National Lok Adalat was successfully held for pending as well as Pre-Litigative Matters. All necessary arrangements were made in compliance of directions of Central Office, Delhi State Legal Services Authority.</p>
<b>Establishment Wing</b>		
30.	Convene meeting of District Committee with all the Judges of concerned District inviting suggestion and overall working of the legal services being rendered.	In the meeting with Ld. CMM, ACMM and all MMs suggestion were invited for over all working of Legal Services.
31.	Uploading of data in the website.	Updated till date.
32.	Prompt clearance of the bills of the Legal Service Advocates.	All the bills of panel advocates received till 31 <sup>st</sup> November, 2019 have been cleared. Work on bills received in December is in progress.
33.	Completion of digitization and bookmarking of records and scanning of files with new anti-virus supplied.	Work in progress.
34.	Uploading of Files on D-Space Server upon establishment of leased line connection.	The work of uploading of files on D-Space Server is complete.
35.	Secretaries shall also take measures to streamline the administration in their office on discipline, attendance by staff, uploading of data, and sensitize their staff in their interaction with the litigants.	Staff is regularly sensitized and various measures have been taken to streamline the administration in the office regarding discipline, attendance and uploading of data.

36.	Meeting of Secretaries DLSAs with the concerned CMM, ACMM and MMs of the entire District for any trouble shooting/queries regarding legal services being rendered.	In the meeting with Ld. CMM, ACMM and all MMs suggestion were invited for over all working of Legal Services. Additionally, the Secretary District Legal Services Authority North East has personally met Judicial Officers on various occasions for trouble shooting etc.
Others		
37.	Any other Programme that Secretary desires to hold and/or held keeping in view the specific needs of that District with prior information to the Central Office.	<ol style="list-style-type: none"> <li>1. Secretary DLSA North-East attended a Meeting at Central Office, Patiala House Courts, Delhi on 02.12.2019.</li> <li>2. Secretary DLSA North-East attended a Meeting with all the Ld. Secretaries at Central Office, Patiala House Courts, Delhi on 04.12.2019.</li> <li>3. Secretary DLSA North-East attended a Meeting with the Deputy Commissioner on <b>Beti Bachao, Beti Padhao</b> scheme K-block Conference Hall, DC Office complex, Nand Nagari, Delhi on 05.12.2019.</li> <li>4. District Legal Services Authority, North-East organized an <b>interaction-cum-lecture</b> with inmates of jail number 14, Mandoli on the topic <b>Legal Aid and Rights Of Inmates And Accused Persons</b> on 06.12.2019.</li> <li>5. Ld. Secretary, District Legal Services Authority, North-East attended a <b>meeting/inspection</b> on 06.12.2019 with the ADM North East Delhi, Sh. R K Agarwal at the newly inaugurated <b>Sakhi Centre, One Stop Centre, Jag Parvesh Hospital North-East District</b>, Delhi. The Ld. Secretary interacted with the counselors present and discussed the working of the newly inaugurated centre.</li> <li>6. Ld. Secretary participated in <b>Cycle Awareness Rally, on 70 years of the Constitution and Fundamental duties</b> on 07.12.2019.</li> <li>7. Ld. Secretary DLSA, North-East delivered a lecture on the topic <b>“How to tender evidence. Conduct of witness before court. Art of examination-in-chief and preparation for cross-examination. Non-Production of</b></li> </ol>

		<p><b>victim/Prime witnesses, result thereof”</b> at PS Rajender Nagar, Delhi on 09.12.2019.</p> <p>8. Ld. Secretary District Legal Services Authority North-East visited at Children Home, Dilshad Garden along with interns from NALSA on 17.12.2019. The children were made aware of their Fundamental Rights and Fundamental Duties.</p> <p>9. Ld. Secretary, District Legal Services Authority North East Visited to the Lock up at KKd Complex and attended a meeting with the Lock Up In-charge on 19.12.2019.</p> <p>10. Ld. Secretary, District Legal Services Authority North East attended a <b>DVCC Meeting</b> at Court no. 75, KKD on 20.12.2019.</p>
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**(Harjeet Singh Jaspal)**  
 Secretary, North-East DLSA  
 Karkardooma Courts, Delhi.