

NORTH-EAST DISTRICT LEGAL SERVICES AUTHORITY Karkardooma Court, Delhi. State Plan of Action for the month of JANUARY 2020		
S. No.	Legal Aid Wing	
1.	Weekly Visits by Secretaries/Panel Lawyers to jails to ascertain Legal aid needs of jail inmates and identification of probable Juveniles besides monitoring of the work of the Jail Visiting Advocates. On visit to Jail ensure functioning of e-kiosk. Meeting with Jail Superintendents and other officials to improve legal aid services in jails.	<ul style="list-style-type: none"> Secretary District Legal Services Authority North East visited Jail no. 14, 15 and 16 Mandoli, Delhi on 28.01.2020. Visited Jail no. 16 Mandoli on 11.01.2020 and 22.01.2020.
2.	Coordinate with Jail Superintendents for receipt of prescribed lists of jail inmates and thereafter, update the details of Legal Aid Counsels assigned to the inmates or assign Legal Aid Counsels, if not earlier provided.	This Authority is co-ordinating with Superintendents Central Jail No. 14, 15 and 16, Mandoli. They have been asked to prepare and send a list of identified inmates to this Authority quarterly.
3.	It should be ensured that the data of UTRCs is regularly received from the jails and the meetings of the UTRCs are conducted as per the directions given by Hon'ble Supreme Court of India.	This Authority is co-ordinating with Superintendents Central Jail No. 14, 15 and 16, Mandoli. They have been asked to prepare and send a list of identified inmates to this Authority quarterly.
4.	In all District Court Complexes Legal Service Clinic is working. In order to make it effective regular visits be made to the Legal Services Clinics to ensure that the facilities are being utilized. Co-ordinate with In-charge of lock-ups to ensure smooth functioning of the said clinics, make it mandatory for the Legal services Lawyers to use these Legal Services Clinics to interact with clients who are in custody.	<p>The Legal Services Clinic in Lock-up is being regularly monitored. The advocates have also been asked to make regular interactions with the UTPs in the said clinic. Due to continuous efforts of this Authority, the number of inmates visiting the said clinic has increased substantially.</p> <p>On direction of this Authority, two separate registers (one for visiting inmates and another for counsels visiting for interaction) are being maintained. This effort has increased the number of inmates and counsels visiting the clinic.</p>
5.	Make efforts for optimum use of video-conferencing facility, particularly for an interaction between jail inmate and Legal Aid Counsel assigned to him.	It is clarified that all the panel advocates particularly on the criminal panel have been repeatedly informed about the facility of video conferencing at the office of DLSA. However, no request was received this Month.
6.	Legal Services Clinics have been set up in Maintenance Tribunals/Appellate Tribunals constituted under Maintenance and Welfare of Parents and Senior Citizens Act, 2007 in most of the Districts, however, where they have not been set up, the same will be set up by the end of October, 2019. Legal Services Clinics wherever not set up be set up in the Consumer Forum as well as in the District Labour Offices.	<p>Clinic already set up in October, 2017 and working satisfactorily. It is clarified that the said clinic is catering to the needs of litigants visiting the Senior Citizens Tribunal as well as District Consumer Forum, which are situated within the same premises.</p> <ul style="list-style-type: none"> Legal services clinic has also been set up in District Labour Office. Similarly, legal aid clinic is also working at Sakhi Centre, Jag Parvesh Chandra Hospital.

7.	Regular Meeting with Jail Visiting Advocates, Civil Side Advocates, Criminal Side Advocates, Sessions Advocates, Remand Advocates to take their feedback, proper monitoring of work being done, orientation, motivation and sensitization.	Meetings are regularly held with the various Panel Advocates in small groups or even individually to take their feedback and monitor the work being done by them. They are kept informed about various directions / instructions of this Authority through regular e-mails, SMS etc.
8.	Visits by Secretaries/ Panel Lawyers to Aganwadi to ascertain Legal aid needs of women regular visits shall be made to Aganwadi.	NIL
9.	Visits by Secretaries/ Panel Lawyers to Children and Observation Homes to ascertain Legal aid needs CCL (Children in conflict with Law) and identification of their problems besides monitoring of the work of the visiting Advocates regular visits shall be made to Children and Observation Homes.	No Observation Home has been assigned to this District.
10.	Monthly Orientation and Training programme for empaneled advocates of various panels shall be undertaken. Ld. Secretary shall identify topics on which specialized training for lawyers may be conducted.	<ol style="list-style-type: none"> 1. District Legal Services Authority, North-East in association with DLSA East and Shahdara organised a Capacity Building/Training Programme for all MM and Sessions Panel Legal Services Advocates of North-East, East and Shahdara District on the topic “Negotiable Instrument Act, 1881” on 22.01.2020 (Wednesday) at Large Conference Hall, 3rd Floor, Karkardooma Court Complex, Delhi. Sessions delivered by Ms. Nabeela Wali (Delhi Judicial Service) as a Resource Person of the aforesaid programme. 2. District Legal Services Authority, North-East in association with DLSA East and Shahdara organised a Capacity Building/Training Programme for all Civil and Family Panel Legal Services Advocates of North-East, East and Shahdara District on the topic “Exhibition of Document in Civil Cases and Cross-Examination of Witnesses” on 31.01.2020 at Large Conference Hall, 3rd Floor, Karkardooma Court Complex, Delhi. Sessions/lecture delivered by Sh. Anubhav Jain, Ld. MM, Shahdara.
11.	Implement various judicial directions of the Hon’ble Higher Courts relating missing children, victim compensation, victims of sexual offences etc. Monitor working of PLVs to be appointed at Police Stations.	All the judicial directions related to missing children, victim compensation, victims of sexual offences etc., are being followed meticulously.
12.	Regular Meetings of Monitoring Committee as per SOP and submission of report to their Chairman.	NIL

13.	Regular Meetings of Ombudsman with the Legal Services Advocates and litigants wherever necessary.	Not Applicable (No Ombudsman)
14.	Legal Services Clinics be setup at major Railway Stations and Bus Terminals	There is no major Railway Station or Bus Terminal within the jurisdiction of this Authority.
15.	Monitor the use of NALSA portal and public grievances should be addressed at the earliest. Monitoring the number of Legal Services cases received every month and to identify bottlenecks in effective legal services to the litigants or identify obstacles in people approaching DLSAs for legal services. Impact assessment of the work of legal services lawyers be got done.	NALSA Portal is being used effectively. No public grievance in respect of this Authority is pending on the portal. Such grievances are addressed immediately by issuing notices and hearing the applicants personally.
16.	Identify areas in Communities areas would be indentified where there is need for establishment of Legal Services Clinics or sending lawyers once a week or twice a week and doing the needful. Monitor the working of existing legal services clinics and conduct programs to increase the reach of the clinics.	With the help of an NGO working in North East district, two places have been identified to set up Legal Services Clinic. Information in this regard was also sent to Central Office, Delhi State Legal Services Authority, however, direction has been received from Central Office not to go ahead with establishing such clinics at present. Accordingly, the process has been put on hold.
17.	Regular meetings with PLVs appointed in Jails and take up regular count of new inmates on monthly basis. Assess the requirement of PLVs in the Jails and inform Central Office.	No PLVs are deputed in Jails for legal aid work. However, custody-PLVs (inmates), if any, working in Jail shall be contacted and requirements, if any, shall be informed.
18.	Meeting of LSAs appointed in Tribunals on quarterly basis with Special Secretary to improve the quality of Legal Services.	Not Applicable
19.	Assessing the work of different help desks setup in court complexes and ensuring wide publicity for them especially ensuring maximum utilization of help desks setup in judicial Lock-ups. Make regular visits to courts of SEM to monitor and assess the work of remand advocates appointed there. Ensuring that the cases of Victim Compensation are not unnecessarily delayed.	<ol style="list-style-type: none"> 1. Help Desks are being regularly monitored for optimum utilization. 2. ACP/SEM is regularly contacted for assessing the work of Legal Services Advocates in said court. 3. All compensation cases are taken up on priority basis.
Legal Literacy Wing		
20.	Effectively utilize interns in the activities of the DSLSA and ensure that they get an orientation on the work of Legal Services Authorities.	<p>All the interns who are deputed with DLSA North-East are involved in the work of legal aid and awareness so as to make them understand the nature of work of the Authority.</p> <p>However, no intern visited this Authority in the month</p>

		of January.
Awareness Programmes in Communities on the topics:-		
21.	Awareness Camps on Protection of Women from Domestic Violence Act, 2005.	District Legal Services Authority, North-East initiated a programme called ' Nyay ki Dastak ', with the aim of spreading Legal Awareness on various socio-legal issues. The said programme endeavors to reach the citizens at all levels, at their houses/shops/workplaces etc., in pursuance thereof the District Legal Services Authority, North-East organized a Legal Awareness Programme on the topic " Domestic Violence and Free Legal Aid " on 27.01.2020 at Metro Walk, Seelampur, Delhi.
22.	Awareness Programmes on Benefits to Senior Citizens regarding various schemes for example Pension Scheme and under Senior Citizen Act, 2007.	NIL
Other Awareness Programmes on the topics:-		
23.	Legal Literacy Classes for various stakeholders such as Police Officers, Teachers, Students, supporting staffs and even cab operating companies etc., on POCSO Act etc.	<ol style="list-style-type: none"> 1. District Legal Services Authority, North-East organized a Legal Awareness Programme on the topic POCSO Act, Right to Education and Rights of Legal Aid at C Block, Yamuna Vihar, Delhi on 15.01.2020. In a group of 5 to 10, in a duration of about four hours. 2. District Legal Services Authority, North-East initiated a programme called 'Nyay ki Dastak', with the aim of spreading Legal Awareness on various socio-legal issues. The said programme endeavors to reach the citizens at all levels, at their houses/shops/workplaces etc. In pursuance of this programme, District Legal Services Authority North East organized a Legal Awareness Programme on the topic POCSO/Right to education and Legal Aid at B Block, Yamuna Vihar, Delhi on 16.01.2020. 3. District Legal Services Authority, North-East initiated a programme called 'Nyay ki Dastak', with the aim of spreading Legal Awareness on various socio-legal issues. The said programme endeavors to reach the citizens at all levels, at their houses/shops/workplaces etc. In pursuance of this programme, the District Legal Services Authority, North-East organized a Legal Awareness Programme on the topic POCSO/Right to education and Legal Aid at Bhajanpura, Petrol Pump, Delhi on 17.01.2020. 4. DLSA North East in association with East and Shahdara organised a half day on 29.01.2020 on the topic "PREVENTION OF CHILD SEXUAL ABUSE" at EDMC Hall, Patparganj Industrial area, Delhi. <u>More than 430 teachers and principals</u> from several government schools attended the said program and benefited from the same.

24.	Plantation programmes as a part of the campaign “Clean Earth- Green Earth” initiated by Central Office DSLSA.	NIL
Observance of Important Days		
25.	Observance of National Youth Day on 12 th January, 2020.	<ol style="list-style-type: none"> 1. In pursuance of the <u>YOUTH DAY</u> programmes, District Legal Services Authority, North-East organized an Interaction-cum-Legal Awareness Programme with young students of DAV Public School on the topic “<i>Fundamental Duties</i>” on 13.01.2020 at DAV Public Sr. Secondary School, Opp. Jyoti Nagar Police Station, Loni Road, Delhi. 2. On the occasion of the <u>YOUTH DAY</u>, District Legal Services Authority, North-East, in partnership with PS Gokulpuri, undertook to motivate the youth of Gokulpuri by organizing a Legal Awareness Programme/talk and screening of motivational Short Film at PS Gokulpuri, Delhi on the topic “<i>Fundamental Duties</i>” on 13.01.2020.
26.	Observance of National Girl Child Day on 24 th January, 2020.	District Legal Services Authority, North-East jointly with DLSA Shahdara and East and in association with Shalini Chugh Foundation, Member of DISHA Committee, O/o the District Magistrate, East Delhi, organized a <i>Legal Awareness Rally</i> under the theme ‘ <i>Save Girl Child</i> ’ on the occasion of <u>NATIONAL GIRL CHILD DAY</u> on 24.01.2020. The primary objective of the event was to discourage and create awareness on ‘ <i>Female Infanticide</i> ’ and enhancing the empowerment of girls. The rally commenced at 10:00 AM covering the residential areas of New Sanjay Amar Colony and Vishwas Nagar.
27.	Observance of Republic Day on 26 th January, 2020.	In pursuance of its programme called ‘NYAY KI DASTAK’ and in order to celebrate <u>REPUBLIC DAY</u> , District Legal Services Authority, North-East organized a Legal Awareness Programme on the topic <u>Right to education and Fundamental Duties</u> at Gali no. 5, A-Block, Sonia Vihar, Delhi-110094 on 26.01.2020.
ADR Wing		
28.	National Lok Adalat is likely to be held in the month of February for all Matters.	<p>A Meeting was held with Ld. District & Sessions Judge and all the Ld. Judicial Officials of North-East District regarding “<i>Lok Adalat scheduled on “16.02.2020”</i>” at 3rd floor, Conference Hall, Karkardooma Courts, Delhi on 08.01.2020.</p> <p>All the officers were asked to refer maximum number of cases to Lok Adalat scheduled for 16.02.2020.</p>

Establishment Wing		
29.	Convene meeting of District Committee with all the Judges of concerned District inviting suggestion and overall working of the legal services being rendered.	In the meeting with Ld. CMM, ACMM and all MMs suggestion were invited for over all working of Legal Services.
30.	Uploading of data in the website.	Updated till date.
31.	Prompt clearance of the bills of the Legal Service Advocates.	All the bills of panel advocates received till 31 st December, 2019 have been cleared. Work on bills received in January, 2020 is in progress.
32.	Completion of digitization and bookmarking of records and scanning of files with new anti-virus supplied.	Work in progress.
33.	Uploading of Files on D-Space Server upon establishment of leased line connection.	The work of uploading of files on D-Space Server is complete.
34.	Secretaries shall also take measures to streamline the administration in their office on discipline, attendance by staff, uploading of data, and sensitize their staff in their interaction with the litigants.	Staff is regularly sensitized and various measures have been taken to streamline the administration in the office regarding discipline, attendance and uploading of data.
35.	Meeting of Secretaries DLSAs with the concerned CMM, ACMM and MMs of the entire District for any trouble shooting/queries regarding legal services being rendered.	In the meeting with Ld. CMM, ACMM and all MMs suggestion were invited for over all working of Legal Services. Additionally, the Secretary District Legal Services Authority North East has personally met Judicial Officers on various occasions for trouble shooting etc.
Others		
36.	Any other Programme that Secretary desires to hold and/or held keeping in view the specific needs of that District with prior information to the Central Office.	<ol style="list-style-type: none"> 1. District Legal Services Authority, North-East organized a talk by Ms. Surbhi Parekh, a young lecturer at the University of Rajasthan, Researcher and Author of various papers on Women's issues on the topic "Rights of Mothers and their Children inside the Prison" at Jail no. 16, Mandoli, Delhi on 11.01.2020. 2. Ld. Secretary DLSA North-East attended a Meeting through video conferencing, alongwith all the D&SJs of Karkardooma courts, Delhi on 13.01.2020 3. Ld. Secretary DLSA North-East attended a Meeting, to discuss various issues and modalities regarding "Front Office Guidelines" with all the D&SJs, DLSAs Secretaries, ACJs, AEs and JEs (Civil and Electrical), at Mini Conference Hall, 3rd floor, KKD Courts, Delhi on 15.01.2020. 4. Ld. Secretary DLSA North-East attended a Conference/Meeting at 2nd floor, Mediation Centre, KKD Courts on Pre-Institution and General Trial Cases", organised by Delhi Mediation Centre on 21.01.2020. 5. In terms of NALSA's yearlong campaign on <i>Constitution Day and awareness about</i>

		<p><i>Fundamental Duties</i>, District Legal Services Authority, North-East organized the <u>Door to Door Campaign</u> w.e.f. 28.01.2020 to 02.02.2020 under the theme “Awareness of Fundamental Duties of Citizens and Right to Free and Compulsory Education” at various places of North-East Delhi District i.e. Gokalpuri, Shastri Park, Khajuri Khas, Mustafabad, Seelampur, Delhi.</p> <p>6. District Legal Services Authority, North-East jointly with DLSA East and Shahdara organized an awareness program on the topic CPR Techniques in association with Heart Care Foundation at 3rd floor, Karkardooma Courts Delhi on 29.01.2020. Padmshri Dr. K.K.Aggarwal was the resource person.</p> <p>7. DLSA North-East jointly with DLSA East and Shahdara and in association with India Medical Association, on 30.01.2020 organized a Blood and Organ donation Camp at Karkardooma Courts and encouraged people to take a pledge for organ donation. Ld Judges, Advocates, the Court Staff and Litigants also actively participated in the programme and were briefed on the law on Organ Donation.</p> <p>8. Ld. Secretary DLSA North-East convened a DVCC Meeting at Court no. 65, Karkardooma Courts, Delhi on 30.01.2020.</p> <p>9. Ld. Secretary DLSA North-East attended inauguration of Beauty & wellness centre and mobile repairing workshop at Observation Home, Majnu Ka Tilla on 30.01.2020.</p>
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(Harjeet Singh Jaspal)
 Secretary, North-East DLSA
 Karkardooma Courts, Delhi.