

NORTH-EAST DISTRICT LEGAL SERVICES AUTHORITY**Karkardooma Court, Delhi.****State Plan of Action for the month of JANUARY, 2020**

S. No.	Legal Aid Wing	
1.	Weekly Visits by Secretaries/Panel Lawyers to jails to ascertain Legal aid needs of jail inmates and identification of probable Juveniles besides monitoring of the work of the Jail Visiting Advocates. On visit to Jail ensure functioning of e-kiosk. Meeting with Jail Superintendents and other officials to improve legal aid services in jails.	This Authority is co-ordinating with Superintendents Central Jail No. 11 and 12, Mandoli, on regular basis.
2.	Coordinate with Jail Superintendents for receipt of prescribed lists of jail inmates and thereafter, update the details of Legal Aid Counsels assigned to the inmates or assign Legal Aid Counsels, if not earlier provided.	This Authority is co-ordinating with Superintendents Central Jail No. 11 and 12, Mandoli. They have been asked to prepare and send a list of identified inmates to this Authority quarterly.
3.	It should be ensured that the data of UTRCs is regularly received from the jails and the meetings of the UTRCs are conducted as per the directions given by Hon'ble Supreme Court of India.	This Authority is co-ordinating with Superintendents Central Jail No. 11 and 12, Mandoli. They have been asked to prepare and send a list of identified inmates to this Authority quarterly.
4.	In all District Court Complexes Legal Service Clinic is working. In order to make it effective regular visits be made to the Legal Services Clinics to ensure that the facilities are being utilized. Co-ordinate with In-charge of lock-ups to ensure smooth functioning of the said clinics, make it mandatory for the Legal services Lawyers to use these Legal Services Clinics to interact with clients who are in custody.	The Legal Services Clinic in the Lock-up is being on suspension due to the pandemic. However, our LACs are visiting the jail each day to ensure adequate representation to all inmates.
5.	Make efforts for optimum use of video - conferencing facility, particularly for an interaction between jail inmate and Legal Aid Counsel assigned to him.	It is clarified that all the panel advocates particularly on the criminal panel have been repeatedly informed about the facility of video conferencing at the office of DLSA. However, no request was received this Month. Due to suspended functioning of court the video conference facility is being regularly used in the office.
6.	Legal Services Clinics have been set up in Maintenance Tribunals/Appellate Tribunals constituted under Maintenance and Welfare of Parents and Senior Citizens Act, 2007 in most of the Districts, however, where they have not been set up, the same will be set up by the end of October, 2019. Legal Services Clinics wherever not set up be set up in the Consumer Forum as well as in the District Labour Offices.	Clinic already set up in October, 2017 and working satisfactorily. It is clarified that the said clinic is catering to the needs of litigants visiting the Senior Citizens Tribunal as well as District Consumer Forum, which are situated within the same premises. <ul style="list-style-type: none">• Legal services clinic has also been set up in District Labour Office.• Similarly, legal aid clinic is also working at Sakhi Centre, Jag Parvesh Chandra Hospital.
7.	Regular Meeting with Jail Visiting Advocates, Civil Side Advocates, Criminal Side Advocates, Sessions Advocates,	Meetings are regularly held with the various Panel Advocates in small groups or even individually (through video conferencing) to take their feedback

	Remand Advocates to take their feedback, proper monitoring of work being done, orientation, motivation and sensitization.	and monitor the work being done by them. They are kept informed about various directions / instructions of this Authority through regular e-mails, SMS etc.
8.	Visits by Secretaries/ Panel Lawyers to Aganwadi to ascertain Legal aid needs of women regular visits shall be made to Aganwadi.	NIL
9.	Visits by Secretaries/ Panel Lawyers to Children and Observation Homes to ascertain Legal aid needs CCL (Children in conflict with Law) and identification of their problems besides monitoring of the work of the visiting Advocates regular visits shall be made to Children and Observation Homes.	No Observation Home has been assigned to this District.
10.	Monthly Orientation and Training programe for empaneled advocates of various panels shall be undertaken. Ld. Secretary shall identify topics on which specialized training for lawyers may be conducted.	<ol style="list-style-type: none"> 1. On 11.01.2021, DLSA North East in association with DLSA South, North & North-West as part of series of webinars on the topic "Elimination of Violence against Women" organized its first interactive webinar on the topic "Domestic Violence & Legal Rights of Women" for the Legal Aid Counsels, Co-ordinators/ Members of Mahila Pnachayat, Officer of CAW Cell and Protection Officer deputed with Mahila Courts. Ms. Monika Saroha, Ld. Additional Director, Delhi Judicial Academy was the Resource Person and around 180 LACs attended the said session. 2. On 14.01.2021, DSLSA organized a Virtual Induction Training Programme for the newly empanelled Advocates of North East, Central, West, South and New Delhi from 12th January to 14th January 2021. Sh. Anubhav Jain, Secretary, DLSA North East briefed the LSAs on the topic" Professional Ethics of Lawyers". Approx 112 LSAs attended the said programme. 3. On 27.01.2021, For the purpose of Capacity Building and to boost the knowledge of law of Legal Services Advocates, DLSA North East jointly with DLSA North, North-West, South, New Delhi, South East, East and Shahdara organized a webinar for Legal Aid Counsels on the topic Pleadings and Mode of Proof in Civil Proceedings. Sh. Mayank Mittal, Ld. MM, Shahdara was the resource person of the said session. Around 120 LACs attended the said session. 4. On 30.01.2021, For the purpose of Capacity Building and to boost the knowledge of law of Legal Services Advocates, DLSA North East jointly with DLSA North, North-West, South, New Delhi, South East, East and Shahdara organized a webinar for Legal Aid Counsels on

		the topic Cross Examination in Criminal Trial. Sh. Bharat Chugh, Advocate was the resource person of the said session. Around 135 LACs attended the said session.
5.	Implement various judicial directions of the Hon'ble Higher Courts relating missing children, victim compensation, victims of sexual offences etc. Monitor working of PLVs to be appointed at Police Stations.	All the judicial directions related to missing children, victim compensation, victims of sexual offences etc., are being followed meticulously.
6.	Regular Meetings of Monitoring Committee as per SOP and submission of report to their Chairman.	NIL
7.	Regular Meetings of Ombudsman with the Legal Services Advocates and litigants wherever necessary.	Not Applicable (No Ombudsman)
8.	Legal Services Clinics be setup at major Railway Stations and Bus Terminals	There is no major Railway Station or Bus Terminal within the jurisdiction of this Authority.
9.	Monitor the use of NALSA portal and public grievances should be addressed at the earliest. Monitoring the number of Legal Services cases received every month and to identify bottlenecks in effective legal services to the litigants or identify obstacles in people approaching DLSAs for legal services. Impact assessment of the work of legal services lawyers be got done.	NALSA Portal is being used effectively. No public grievance in respect of this Authority is pending on the portal. Such grievances are addressed immediately by issuing notices and hearing the applicants personally.
10.	Identify areas in Communities areas would be indentified where there is need for establishment of Legal Services Clinics or sending lawyers once a week or twice a week and doing the needful. Monitor the working of existing legal services clinics and conduct programs to increase the reach of the clinics.	<p>With the help of an NGO working in North East district, two places have been identified to set up Legal Services Clinic. Information in this regard was also sent to Central Office, Delhi State Legal Services Authority, however, direction has been received from Central Office not to go ahead with establishing such clinics at present. Accordingly, the process has been put on hold.</p> <p>Further, Secretary, DLSA North East visited the NGO, Sofia Educational & Welfare Society, Old Mustafabad, Delhi and opened Legal Aid Clinics at the said place. One Legal Aid Counsel (LAC) may be deputed the Legal Aid Clinic which may be deputed thrice a week in the beginning and then the frequency of visit may be re-assessed on need basis.</p> <p>Also, Secretary, DLSA North East visited Maa Jwala Ji Darbar Dharmarth Trust (Regd.), Mustafabad, Delhi and opened Legal Aid Clinic at the said place. One Legal Aid Counsel (LAC) may be deputed the Legal Aid Clinic which may be deputed once in fifteen days in the beginning and then the frequency of visit may be re-assessed on need basis.</p>

11.	Regular meetings with PLVs appointed in Jails and take up regular count of new inmates on monthly basis. Assess the requirement of PLVs in the Jails and inform Central Office.	No PLVs are deputed in Jails for legal aid work. However, custody-PLVs (inmates), if any, working in Jail shall be contacted and requirements, if any, shall be informed.
12.	Meeting of LSAs appointed in Tribunals on quarterly basis with Special Secretary to improve the quality of Legal Services.	Not Applicable
13.	Assessing the work of different help desks setup in court complexes and ensuring wide publicity for them especially ensuring maximum utilization of help desks setup in judicial Lock-ups. Make regular visits to courts of SEM to monitor and assess the work of remand advocates appointed there. Ensuring that the cases of Victim Compensation are not unnecessarily delayed.	<ol style="list-style-type: none"> 1. Help Desks are being regularly monitored for optimum utilization. 2. ACP/SEM is regularly contacted for assessing the work of Legal Services Advocates in said court. 3. All compensation cases are taken up on priority basis.
Legal Literacy Wing		
14.	Effectively utilize interns in the activities of the DSLSA and ensure that they get an orientation on the work of Legal Services Authorities.	All the interns who are deputed with DLSA North-East are involved in the work of legal aid and awareness so as to make them understand the nature of work of the Authority.
Awareness Programmes in Communities on the topics:-		
15.	Awareness Camps on Protection of Women from Domestic Violence Act , 2005.	<ol style="list-style-type: none"> 1. On 11.01.2021, DLSA North East in association with DLSA South, North & North-West as part of series of webinars on the topic "Elimination of Violence against Women" organized its first interactive webinar on the topic "Domestic Violence & Legal Rights of Women" for the Legal Aid Counsels, Co-ordinators/ Members of Mahila Pnachayat, Officer of CAW Cell and Protection Officer deputed with Mahila Courts. Ms. Monika Saroha, Ld. Additional Director, Delhi Judicial Academy was the Resource Person and around 180 LACs attended the said session. 2. On 12.01.2021, DLSA North East in association with Sofia Educational and Welfare Society organized a Legal Awareness Programme under the PROJECT VIDHIK SHAKTI on the topic "Rights of Women under Law including Domestic Violence". The aim of the programme is to reach out to the women in community and raise awareness and sensitization on various topics and issues concerning women. The gathering was kept small so as to ensure social distancing and health concerns. LAC Mr Rohit Kataria spoke on the issues concerning women 3. On 14.01.2021, 21.01.2021 and 28.01.2021, As per the directions received from DSLSA, Central Office, Patiala House Courts, DLSA North East organized training programme on

		Domestic Violence for staff of 07 Mahila Panchayats. LACs were the Resource Person. In the said programme, resource person also inform the participants about District Legal Service Authority, Works being performed by it and Legal Helpline No. 1516. Participants were also encouraged to visit office of DLSA, NE for legal assistance.
16.	Awareness Programmes on Benefits to Senior Citizens regarding various schemes for example Pension Scheme and under Senior Citizen Act, 2007 .	Nil
Other Awareness Programmes on the topics:-		
17.	Legal Literacy Classes for various stakeholders such as Police Officers, Teachers, Students, supporting staffs and even cab operating companies etc., on POCSO Act etc.	Nil
18.	Plantation programmes as a part of the campaign "Clean Earth- Green Earth" initiated by Central Office DSLSA.	Nil
ADR Wing		
19.	National Lok Adalat is likely to be held in the month of December, 2020 for all Matters.	No Lok Adalat held in the month of January, 2021.
Establishment Wing		
20.	Convene meeting of District Committee with all the Judges of concerned District inviting suggestion and overall working of the legal services being rendered.	All offices of the district are in continuous interaction and suggestions are regularly invited for overall working of legal services.
21.	Uploading of data in the website.	Updated till date.
22.	Prompt clearance of the bills of the Legal Service Advocates.	All the bills of panel advocates received till 31 st December, 2020 have been cleared. Work on bills received in January, 2021 is in progress.
23.	Completion of digitization and bookmarking of records and scanning of files with new anti-virus supplied.	Work in progress.
24.	Uploading of Files on D-Space Server upon establishment of leased line connection.	The work of uploading of files on D-Space Server is complete.
25.	Secretaries shall also take measures to streamline the administration in their office on discipline, attendance by staff, uploading of data, and sensitize their staff in their interaction with the litigants.	Staff is regularly sensitized and various measures have been taken to streamline the administration in the office regarding discipline, attendance and uploading of data.

26.	Meeting of Secretaries DLSAs with the concerned CMM, ACMM and MMs of the entire District for any trouble shooting/queries regarding legal services being rendered.	All offices of the district are in continuous interaction and suggestions are regularly invited for overall working of legal services.
Others		
27.	Any other Programme that Secretary desires to hold and/or held keeping in view the specific needs of that District with prior information to the Central Office.	<ol style="list-style-type: none"> 1. On 05.01.2021, In compliance of directions received from Delhi State Legal Services Authority, Central Office, Patiala House Courts, Delhi and under the Project AASRA Ld. Secretary, DLSA North East visited 2 night Shelters no. NS-202 (female) and NS -225 (male) at pushta Usmanpur, near Jag Pravesh Hospital. Said Night Shelters were look after by Jan Pahal NGO. 2. On 06.01.2021, Ld. Secretary, DLSA North East attended a meeting at DSLSA, Central Office, Patiala House Courts, Delhi in view of DVCS- Discussion on Best Procedure & SOPs. 3. On 07.01.2021, Delhi State Legal Services Authority organized a Winter Internship Programme 2020-21. Sh. Gautam Manan, Ld. Special Secretary, DSLSA was the resource person and interacted with the law students of leading Colleges & Universities on the topic Schemes & Functioning of NALSA & DSLSA. Ld. Secretary, DLSA North East was the moderator of the said session. 4. On 11.01.2021, Ld. Secretary, DLSA North East convened the weekly meeting of Under Trial Review committee, under the chairmanship of the Ld. District and Sessions Judge Sh. Sudhir Kumar Jain, as per the directions of the Supreme Court. The meeting was conducted through a dedicated whatsapp group, through which prior meetings have also been conducted. The Ld. DJ examined the current situation in Jail number 11 and 12. 5. On 15.01.2021, Under the Project AASRA DLSA North East set up a Help Desk in order to help the persons residing in Night Shelters in preparation of Applications etc. and further to inform them about DLSA and work being performed by it. 6. On 16.01.2021, Under the Project AASRA Secretary DLSA North East visited 4 night shelters within the jurisdiction on North east District and prepared a detailed report regarding facilities and amenities provided in each Night Shelter. Further, Secretary, DLSA, NE interacted with the persons residing in the nigh shelters. 7. From 18.01.2021 to 21.01.2021, Ld. Secretary, DLSA, North East along with 5 other Penal Members including Ld. Chairperson, DLSA, North East, conducted interviews of about 80 candidates for selection as penal lawyers.

	<p>8. On <u>21.01.2021</u>, Secretary, DLSA NE was nominated by Central Office, DSLSA as a penalist. Penal discuss about applicability of Maintenance and Welfare of Parents and Senior Citizen Act, 2007.</p> <p>9. From <u>21.01.2021 to 26.01.2021</u>, There are various Shelter Homes in the NCT of Delhi, however due to lack of knowledge and awareness these shelter homes are not populated to the optimum capacity. During these times of pandemic, there is a severe need to spread awareness about these shelter homes so that more and more pavement dwellers can be pulled out of unhygienic and unsafe pavement dwelling. DLSA North East under the aegis of Delhi State Legal Services Authority organized a campaign under the project AASRA to sensitize poor and marginalized sections and in particular the pavement dwellers about their right of availing the government provided facilities of Shelter Homes. Vide this campaign the DLSA North east aims to reach out to each pavement dwellers in the North-East district and inform them about the location, benefits and facilities of the shelter home, besides making them aware of their legal rights and encouraging them to shift from pavements to the nearest shelter home.</p> <p>10. On 25.01.2021 & 27.01.2021, As we all know that due to the outbreak of COVID-19 Pandemic, it is not possible to congregate physically during the internship, thus, Delhi State Legal Services Authority has organized a Virtual Winter Internship Programme 2020-21. Pursuant to directions received from DSLSA, DLSA North East in association with DLSA East and Shahdara organized Virtual Internship Programme for 40 interns (14 interns of DLSA North East and 13 interns each of DLSA East & Shahdara). Ld. Secretary, DLSA North East was the Moderator/ Co-ordinator of the programme</p> <p>11. On 28.01.2021 & 29.01.2021, Secretary DLSA, NE was nominated by Central Office, DSLSA, Patiala House Court to be member of committee conducting interviews for Penal Lawyers as well as LDC</p> <p>12. Pursuant to directions received from DSLSA, Secretary, DLSA North East also became the Incharge of DLSA Shahdara from 27.01.2021 till 31.01.2021, and performed work of DLSA Shahdara including UTRC meeting etc.</p>
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(ANUBHAV JAIN)
 Secretary, North-East DLSA
 Karkardooma Courts, Delhi.