



DELHI STATE LEGAL SERVICES AUTHORITY

(constituted under the 'Legal Services Authorities Act, 1987', an Act of Parliament)

Under the Administrative Control of High Court of Delhi
Central Office, 3rd Floor, Rouse Avenue District Court Complex,
Pt. Deen Dayal Upadhyaya Marg, New Delhi-110002

Email : legalaidwing-dlsa@nic.in website : www.dlsa.org



Ref. No. 230/ DSLSA/ LAW-II/Empanelment DLSAs/2023/711 Dated: 16/1/2024

To 723

NOTICE

Online applications are invited in prescribed format from eligible candidates for empanelment as Legal Services Advocates for Regular Panels in the following District Legal Services Authorities (DLSAs) for providing Legal Services in the Courts of MM, ASJ, ADJ, Consumer Forums, Family, Civil Judges, Senior Citizen and Revenue, Muslim Law Panels, as per requirement mentioned below:

| REQUIREMENT OF LACs ON VARIOUS PANELS of DLSAs | | | | | | | | | |
|--|------------|-----|-----|----------|--------|-------|--------------------------|------------|-------|
| Name of DLSA | Panel Name | | | | | | | | |
| | MM | ASJ | ADJ | Consumer | Family | Civil | Senior Citizen & Revenue | Muslim Law | TOTAL |
| North | 55 | 08 | 10 | 02 | 12 | 10 | 05 | 05 | 107 |
| West | 29 | 07 | 04 | - | 11 | 06 | - | - | 57 |
| North East | 24 | 03 | 02 | 02 | 12 | 02 | - | - | 45 |
| North West | 60 | 25 | 10 | 05 | 25 | 15 | - | - | 140 |
| New Delhi | 29 | 14 | 07 | - | 11 | 05 | - | - | 66 |

A. INSTRUCTIONS:-

Please read following instructions carefully before mailing the application Form:-

- A. Online Application Form is available on the website **www.dlsa.org**.
- B. Applications shall be filled online only. Hard copy of the application will not be entertained.
- C. **A candidate shall fill only one application clearly specifying the panel as well as DLSA preferred. All applications of the individual Candidate applying for more than one Panel and/or DLSA will be summarily rejected.**
- D. Already empanelled Advocates in any District or State Authority, except those Advocates whose term is going to expire on or before **05.02.2024**, shall not apply without resigning from the existing panel.
- E. Only those candidates who fulfil the eligibility criteria may apply for empanelment.
- F. Please mention your contact number and e-mail address properly for any official communication.
- G. Candidate must fill all the required particulars in the application form else the application would be rejected.
- H. Applications shall be accepted from **22.01.2024 till 05.02.2024 till 5:00 P.M.**, application filed thereafter shall not be entertained.
- I. **In case, the applicant does not get a confirmation e-mail regarding successful submission of application form within 48 hours, he/she may contact on following emails :**



| District | E-Mail ID |
|------------|--------------------------------|
| North | advemp.northdlsa@gmail.com |
| West | advempwestdlsa@gmail.com |
| North-East | advemp.nedlsa@gmail.com |
| North-West | advemp.northwestdlsa@gmail.com |
| New Delhi | advemp.nddlsa@gmail.com |

B. ELIGIBILITY CRITERIA:-

Candidates who possess the following eligibility and experience should only apply for empanelment with one of the abovementioned District Legal Services Authority (DLSA):-

❖ **Applicant must have an experience of five (05) years at Bar as on 05.02.2024 of conducting cases in following panels:**

- Empanelment in ASJ Courts (NDPS, POCSO, CBI, Special Courts)
- Empanelment in ADJ/Civil Courts (ADJs, LAC, MACT, Labour etc.)
- Empanelment in Family Courts
- Empanelment for dealing with cases of Muslim Law

❖ **Applicant must have an experience of three (03) years as on 05.02.2024 of conducting cases in following panels:**

- Empanelment in Courts of Metropolitan Magistrates (CMM, ACMM & MM)
- Empanelment in Civil Courts (Civil Judge, ARC, ACJ, SCJ, Guardianship, etc)
- Empanelment for the Panel of District Consumer Forum, Revenue, Sr. Citizen
- Empanelment for Revenue / SEM Courts

C. SELECTION PROCEDURE: -

1. No candidate will be called for interview unless he/she satisfies the eligibility conditions, after the scrutiny of the Application forms.



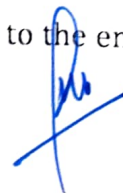
2. Merely fulfilling the eligibility criteria will not confer any right on a candidate to be called for interview or selection.
3. Depending upon applications received and requirement of DLSAs, Authority reserves the right to short list the candidates to be called for the Interview.
4. Shortlisted candidates will be informed through e-mail/SMS/telephone about the date, time and venue of interview.
5. Candidate shall bring with them all the original documents at the time of interview.
6. Interview Board will take into consideration that the candidate who shall be appearing in the interview for empanelment as Legal Services Advocate shall be assessed on criteria like personality/ eligibility, legal knowledge/ legal aptitude, commitment/ spirit to work in the field of legal aid, regularity/ availability in the said Court Complex/Tribunals/Commissions.
7. The empanelment result will be displayed on the website of DSLSA **www.dslsa.org**.
8. An approved protocol will be adopted while selecting Advocates in the event of tie of two or more Advocates having scored same marks in interview during empanelment viz. Firstly the Seniority of Advocate on the basis of their date of registration with Bar Council. In case the date of registration is same then the person elder in age will be preferred. Lastly, in case the date of birth is also same then the selection will be done through draw of lots.

D. TERMS AND CONDITIONS FOR EMPANELMENT:-

1. This empanelment shall be constituted for two Years from the date of notification of result or for further period beyond two years, if required, as per discretion of Ld. Member Secretary, DSLSA.




2. Continuation on Panel shall be subject to periodic review of performance/work done of Legal Services Counsel by the DLSA concerned.
3. In order to ensure that there is effective check on the legal services being rendered, the lawyers on the panel must submit case wise progress every month or as directed by DLSA concerned. Non submission of the same would entail removal from the panel.
4. Case wise progress report shall also be uploaded on NALSA Portal by the Legal Services Advocates on timely basis, before submission of fee bills.
5. Empanelled Advocates will be paid fee as per approved Fee-Schedule of DSLSA. Nominated Legal Services Advocates shall not be entitled to any other relief/claim in excess to the fee prescribed in the Fee-schedule.
6. It shall be mandatory for all empanelled Advocates to attend training programmes and refresher course(s) organized by Delhi State Legal Services Authority and District Legal Services Authorities from time to time including the orientation programme to enable empanelled LSAs to handle legal services work, as well as training to upgrade skills in various aspects of performance. Absence from such training programmes and courses, without prior approval would be a ground for removal from panel.
7. Authority reserves the right to avail the services of empanelled Legal Services Advocates to perform duties in Legal Services Clinics, Observation Homes, Legal Literacy Clubs and for any other activities/awareness programmes including presence in the functions, to be organised or for which they are nominated by the Authority.
8. The empanelled Advocates shall not be employees of the Authority and therefore, shall not be eligible for any benefits available to the employees of the Authority.



E. REMOVAL FROM PANEL

1. If performance of the panel Advocate is found unsatisfactory or the Advocate is found to be guilty of charging or collecting or demanding any remuneration from legal services beneficiary in any form or he/she contravenes the Scheme of the Act, Rules and the Regulations he/she can be removed from the panel and shall also be liable for action for Professional Misconduct as per Regulation 7 of the Delhi State Legal Services Authority Regulations, 2002 as well as provisions of the Advocates Act, 1961 or any other rules or regulation applicable.
2. If the advocate is found or reported to be doing any activity in contravention of the Legal Services Act, 1987 or any rules/schemes formulated by NALSA of DSLSA/DLSA, he may be removed summarily by the Ld. Member Secretary, DSLSA, whose decision shall be final and binding.
3. Refusal of any empanelled Advocate to take up a matter in behalf of the Authority, without proper justification or grounds, shall entail cancellation/withdrawal of engagement.
4. In order to achieve the aim and objectives of "The Legal Services Authorities Act, 1987", this Authority reserves its rights to enlarge or restrict the scope of the duties of the Legal Services Advocates.


(MUKESH KUMAR GUPTA)
MEMBER SECRETARY

Copy Forwarded to:-

1. Ld. Chairpersons, all DLSAs (through Ld. Secretaries of concerned Districts)

2. Ld. Principal Judge, Family Courts (through Ld. Secretary of concerned District)
3. Ld. Special Secretary, DSLSA, New Delhi.
4. Ld. Additional Secretary, DSLSA, New Delhi.
5. Ld. Secretary, Litigation, DSLSA, New Delhi.
6. Ld. Secretaries, all DLSAs, Delhi / New Delhi
7. Chairman, Bar Council of Delhi.
8. President, Supreme Court Bar Association, Supreme Court of India
9. President, Delhi High Court Bar Association, High Court of Delhi
10. Presidents, all Bar Associations, Delhi /New Delhi
11. Sr. Programmer, DSLSA with a request to upload notice on DSLSA website.
12. Office File.
13. Notice Board.

NOTE: It is requested to all concerned to ensure that the Notice is displayed on all the Notice-Boards of all the District Courts, respective Offices/Tribunals/Forums, DLSAs, Office of Bar Council of Delhi and All Bar Associations of all the District Courts of Delhi.


(MUKESH KUMAR GUPTA)
MEMBER SECRETARY