



**SHAHDARA DISTRICT LEGAL SERVICES AUTHORITY**  
(Constituted Under the 'Legal Services Authorities Act, 1987', an Act of Parliament)

**Under the Administrative Control of High Court of Delhi**

Room No.35-A, Ground Floor, Karkardooma Courts, Delhi

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Ref No. DLSA/Shahdara/KKD/2023/ 7124 - 7130

Dated: 29.11.2023

**Office Order**

Pursuant to the Minutes of Meeting bearing No F-DM/Shah/OSC/2019/3768-3778 dated 18.11.2019 convened on 15.11.2019 at 11:00 A.M. under the Chairmanship of District Magistrate Shahdara in his Chamber at E-Block, DC Office Complex, Nand Nagri, Delhi-110093 regarding Setting up of One Stop Center, District Shahdara at IHBAS Hospital Complex, Dilshad Garden, Delhi-110095. Accordingly, One Stop Centre is functioning w.e.f. 25.11.2019 at IHBAS.

In view of above the below-mentioned LACs are hereby deputed at One Stop Center, District Shahdara at IHBAS Hospital Complex, Dilshad Garden, Delhi-110095 in the month of December-2023 from (10:00 AM to 05:00 PM): -

S. No.	LAC's	Dates (October-2023)
1.	Ms. Seema Dogra, 9810893021	07.12.2023
2.		14.12.2023
3.	Ms. Shisba Chawla, 9811224668	21.12.2023
4.		28.12.2023

LAC is required to inform in advance during non-availability in written to this Authority. Any further directions in this regard shall be communicated at the relevant time.

LACs concerned shall be paid honorarium @ Rs. 1800/- per visit at One Stop Center, District Shahdara at IHBAS Hospital Complex, Dilshad Garden, Delhi-110095 and The LAC would be paid Rs. 1000/- per visit on call basis. The certificate of every visit shall be counter signed by the officer incharge of One Stop Center at IHBAS. LAC is also directed to maintain a register of the beneficiaries who have visited the One Stop Centre and deposit the register to this authority at the end of the last duty.

*Alka Singh*  
Secretary, DLSA Shahdara  
Karkardooma Court, Delhi

**Copy for information to: -**

1. Ld. Principal District & Sessions Judge (Shahdara), Karkardooma Courts, Delhi.
2. Ld. Member Secretary, DLSA, Rouse Avenue Courts, New Delhi.
3. SDM, Seemapuri
4. Concerned Legal Service Advocates
5. Accounts Section
6. Concerned File

*Secretary, DLSA Shahdara*  
Karkardooma Court, Delhi