



## SHAHDARA DISTRICT LEGAL SERVICES AUTHORITY

(Constituted Under the 'Legal Services Authorities Act, 1987', an Act of Parliament)

Under the Administrative Control of Hon'ble High Court of Delhi

Room No. 35-A, Ground Floor, Karkardooma Courts, Delhi  
Ph.: 011-22101456, 9667992795; E-mail: shahdara-dlsa@nic.in



Ref. No. DLSA/SHD/KKD/On-Call/PS Duties/2025/461-72

Dated: 27.01.2025

### OFFICE ORDER

As directed by Hon'ble Executive Chairperson, Delhi State Legal Services Authority and pursuant to letter Ref No. 10/DLSA/Police Stations/LAW/2018/7134-7155 dated 01.06.2018 regarding "providing legal aid to accused, complainant and victim in police stations", **following Legal Aid Counsels are deputed to perform their duties 'on call basis' for the month of February, 2025** qua respective police stations as mentioned against their names to provide free legal aid, advice and assistance to the accused, complainant and the victims visiting the police stations, as case may be:

S. No.	POLICE STATIONS	NAME OF LACs/LSAs	NAME OF LINK LAC
1.	Anand Vihar	Sh. Harshit Chopra, 9911543883	Sh. Kamal Kumar Pandey, 9868354438
2.	Anand Vihar Railway Station		
3.	Jagatpuri		
4.	Jafrabad		
5.	Mansarovar Park		
6.	Shahdara	Sh. Kamal Kumar Pandey, 9868354438	Sh. Raj Kumar, 8076305623
7.	Vivek Vihar		
8.	Madhu Vihar		
9.	Welcome		
10.	NandNagri		
11.	GTB Enclave	Sh. Raj Kumar, 8076305623	Sh. Harshit Chopra, 9911543883
12.	Jyoti Nagar		
13.	Seemapuri		
14.	Harsh Vihar		
15.	Farsh Bazar		

#### Note:

- The officer in charge of every police station shall ensure that the investigating officers shall inform about arrest of every accused to the deputed advocate on telephone and arrange interaction of accused with the nominated advocate on telephone for sufficient time. The provision of interaction with every accused has been made keeping in view that every person in custody is entitled to free legal aid irrespective of his financial status.
- If the deputed advocate is of the opinion that his visit to the police station is required to provide further advice or assistance to the accused or his family members, then he shall visit the police station. In case of visit by the deputed advocate, the police authorities shall provide appropriate sitting space to him.
- The officer in charge of police station shall ensure that if complainant, victim or witness of any offence needs legal aid or service then he shall facilitate such person in having communication with deputed advocate. The advocate in turn would inform him/her about availability of legal aid and other services provided by the legal services institution as well as various schemes of DSLSA beneficial to him/her.

*Amelw...*





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- It shall be ensured that if in any case, accused as well as complainant, victim or witness wish to have interaction with the legal aid counsel, then such complainant, victim or witness would have interaction with link advocate of that police station rather than the deputed advocate.
- The LAC concerned should maintain data regarding number of interactions done by them on phone or in person with the arrested persons or with the complainant, victims or witnesses and also number of visits made by them to respective police stations. The said information be sent to this authority as well as Central office, DSLSA every week.
- SHOs of each police station would also send a report to concerned DLSA about number of persons arrested in respective police station in a week, number of interactions done by nominated advocates with accused complainant/ victim or witness and number of visits made by nominated advocates to the police stations.
- LAC concerned shall be paid honorarium @ Rs.6600/- per month for his services as advocate 'on call basis'. However, if he visits the police station concerned, he would be paid Rs. 1000/- per visit maximum up to Rs. 6000/- in total in a month.
- The certificate of every visit, containing brief particulars of cases, i.e., FIR No., Sections, Police Station, name of accused and purpose of visit, shall be countersigned by the Officer in charge of the police station.
- To maintain professional propriety, it is mandated that the deputed advocate as well as link advocate attached with a police station shall not take private case related to that police station till the time, he has been assigned duty under this project.
- In case, no call is received by the deputed LAC from police station, or no service is rendered in terms of this order, no honorarium shall be payable.
- Officer-in-charge of the Police Station and LAC concerned has to ensure that LACs name & mobile no is written on the board at their respective police station.

*@Anshul..*  
(Anshul Singhal)

Secretary, DLSA Shahdara,  
Karkardooma Courts, Delhi.

### Copy for information to:

1. Ld. Principal District & Sessions Judge, Shahdara District/Ld. Chairperson, DLSA Shahdara.
2. Ld. Member Secretary, DSLSA, Rouse Avenue Courts, New Delhi.
3. Ld. Special Secretary, DSLSA, Rouse Avenue Courts, New Delhi.
4. Ld. Additional Secretary, DSLSA, Rouse Avenue Courts, New Delhi.
5. DCPs Concerned, District Shahdara, East and North-East.
6. Concerned SHOs.
7. Concerned LACs/LSAs.
8. Incharge, DLSA Shahdara (for coordination and compliance).
9. Data Entry Operator, DLSA Shahdara (for circulation, maintenance of records and uploading on official website of DLSA Shahdara).
10. Accounts Section.
11. Concerned File.

*@Anshul..*  
Secretary, DLSA Shahdara