



DELHI STATE LEGAL SERVICES AUTHORITY

(Constituted Under the 'Legal Services Authorities Act, 1987', an Act of Parliament)

Under the Administrative Control of High Court of Delhi

Central Office, Patiala House Courts Complex, New Delhi - 110001

Ph. : 23384781, Fax : 23387267, Email : dlsa-phc@nic.in



Ref.No.011/ DSLSA/LAW/Empanelment /2016/9223to 9256

Dated: 3rd August 2016

NOTICE

Applications are invited in the prescribed format via email from eligible candidates for empanelment as Legal Services Advocates for providing Legal Services in the District Courts at Delhi exercising civil and criminal jurisdiction including Family Courts, Labour Courts & other quasi judicial authorities.(as per requirement mentioned below).

S.No.	Particulars of DSLAs	Number of Panel Lawyers needed for							Total
		MMS' Courts	Sessions' Courts	Civil Courts	ADJs' Courts	Family Courts	Spl. Courts	Others Courts	
1	Central DLSA, THC	-	-	-	10	-	20	03	33
2	North DLSA, Rohini	-	02	-	-	05	-	-	07
3	North East DLSA, KKD	14	09	13	03	04	-	-	43
4	North West DLSA, Rohini	-	-	05	-	-	-	-	05
5	Shahadara DLSA, KKD	10	-	-	-	10	-	-	20
6	South West DLSA, Dwarka	06	01	07	01	04	-	-	19
7	West DLSA, THC	13	08	06	-	08	-	04	39
	TOTAL	43	20	31	14	31	20	07	166

Please read the following instructions carefully before mailing the application form :-

- Format of Application with details of terms & conditions is available on the website of DSLSA i.e. www.dlsa.org and Delhi District Court website i.e. www.delhicourts.nic.in

- Send Soft copy of application in word format only complete in all respect in the prescribed format alongwith the scanned copies of documents as mentioned at S. No. 15 in the format of **application be sent to the concerned District Legal Services Authority** on the following E-mails:- (Hard copy of application shall not be entertained).

S.No.	District	E-mail ID
1.	Central District	central-dlsa@nic.in
2.	West District	west-dlsa@nic.in
3.	North East District	northeast-dlsa@nic.in
4.	Shahdara District	shahdara-dlsa@nic.in
5.	North District	north-dlsa@nic.in
6.	North West District	northwest-dlsa@nic.in
7.	South West District	southwest-dlsa@nic.in

- The candidates shall affix their soft coloured photograph on the application format which should not exceed **75 kb in .jpg format only**.
- A candidate shall submit only one application. The panel of Advocates shall be prepared District wise and the candidate can select only one Court Complex, clearly specifying the district preferred.
- The application of the candidate applying in more than one District may not be considered in either of the District.
- Only those candidates who fulfil the eligibility criteria may apply for empanelment.
- Please mention your contact number and email address properly.
- The candidate must give all required particulars in the application form and no column should be left blank else the application would be rejected.

The applications shall be invited from 16.08.2016 and would be expired in the midnight of 31.08.2016.

A. Eligibility Criteria :

The candidate who possesses the following eligibility and experience can only apply for empanelment with Delhi State Legal Services Authority:-

1. **For Empanelment in Family Courts:** Applicant must have an experience of conducting matrimonial cases in such courts for not less than five years as on 30.09.2016.
2. **For Empanelment in ADJ Courts :** Applicant must have an experience of conducting civil cases in such courts for not less than five years as on 30.09.2016.

3. **For Empanelment in Sessions Courts** : Applicant must have an experience of conducting criminal cases in such courts for not less than five years as on 30.09.2016.
4. **For Empanelment in Civil Courts:** Applicant must have an experience of conducting civil cases in such courts for not less than two years as on 30.09.2016.
5. **For Empanelment in Magisterial Courts:** Applicant must have an experience of conducting criminal cases in such courts for not less than two years as on 30.09.2016.
6. **For Empanelment in Special Courts:** Applicant must have an experience of conducting criminal cases in such courts for not less than five years as on 30.09.2016.
7. **For Empanelment in others Courts:** Applicant must have an experience of conducting criminal cases in such courts for not less than five years as on 30.09.2016.

B. SELECTION PROCEDURE -

1. No candidate shall be called for interview unless he/she satisfies the eligibility conditions.
2. Merely fulfilling the eligibility criteria will not confer any right on a candidate to be called for interview or selection.
3. Depending upon the applications received and the requirement of DLSAs, the Authority reserves the right to short list the candidates to be called for the Interview.
4. No individual intimation will be sent to any candidate for appearing in the interview. A list of short listed candidates with the date, time and venue of Interview will be displayed on the website www.dlsa.org and Delhi District Court website i.e. **www.delhicourts.nic.in**
5. The candidate shall bring all the original documents at the time of interview.
6. Interview Board will take into consideration that the candidate who shall be appearing in the interview for empanelment as Legal Services Advocate shall be assessed on criteria like personality/eligibility, legal knowledge/legal aptitude, commitment/spirit to work in the field of legal aid, regularity/availability in the District Courts.

7. The empanelment result will be displayed on the website of DSLSA i.e. www.dslsa.org. and Delhi District Court website i.e. www.delhicourts.nic.in

C. TERMS AND CONDITIONS FOR EMPANELMENT -

1. The new panel shall be for a period of THREE YEARS commencing from the date of appointment, subject to review of performance/work done by each lawyer appointed.
2. Panel Advocates will be paid fees as per approved Schedule of Fees of DSLSA.
3. It will be mandatory for panel Advocates to attend the training programmes and refresher courses organized by Delhi State Legal Services Authority and District Legal Services Authorities from time to time including the orientation programme to enable empanelled lawyers to handle legal aid work, as well as training to upgrade skills in various aspects of trial practice, such as the art of cross examination. Absence from such training programmes and courses, without prior permission would be a ground for depanelment.
4. In order to ensure that there is effective check on the legal services being rendered, the lawyers on the panel must submit case wise progress every three months. Non submission of the same would entail depanelment from the panel.
5. The Authority reserves the right to avail the services of empanelled advocates to perform duties in Legal Services Clinics, Gender Resource Centres, Observation Homes etc. and for any other activities/awareness programmes including presence in the functions to be organised by the Authority.
6. Remand Advocates, front office Advocates and Advocates visiting the Jail will be rotated periodically.
7. Removal from Panel: If performance of the panel Advocate is found unsatisfactory or the Advocate is found to be guilty of charging or collecting or demanding any remuneration from an aided person in any form or he/she contravenes the Scheme of the Act, Rules and the Regulations he/she can be removed from the panel and shall also be liable for action for professional misconduct as per Regulation 7 of the Delhi State Legal Services Authority Regulations, 2002.

8. The Authority reserves its rights to enlarge the scope of the duty of the legal aid service counsels in order to achieve the aim and object of "The Legal Services Authorities Act, 1987"


(Dharmesh Sharma)

Member Secretary

Copy Forwarded to :-

1. The Ld. Chairperson, Central District Legal Services Authority, Tis Hazari Courts, Delhi
2. The Ld. Chairperson, South West District Legal Services Authority, Dwarka Courts, New Delhi.
3. The Ld. Chairperson, North District Legal Services Authority, Rohini Courts, New Delhi.
4. The Ld. Chairperson, West District Legal Services Authority, Tis Hazari Courts, Delhi.
5. The Ld. Chairperson, North East District Legal Services Authority, Karkardooma Courts, Delhi.
6. The Ld. Chairperson, North West District Legal Services Authority, Rohini Courts, New Delhi.
7. The Ld. Chairperson, Shahadara District Legal Services Authority, Karkardooma Courts, Delhi.
8. The Special Secretary, DSLSA.
9. The Additional Secretary, DSLSA.
10. The Secretary, Central District Legal Services Authority, Tis Hazari Courts, Delhi.
11. The Secretary, South West District Legal Services Authority, Delhi.
12. The Secretary, North District Legal Services Authority, Rohini Courts, Delhi.
13. The Secretary, South District Legal Services Authority Saket Courts, New Delhi.
14. The Secretary, West District Legal Services Authority, Tis Hazari Courts, Delhi.
15. The Secretary, North East District Legal Services Authority, Karkardooma Courts, Delhi.
16. The Secretary, New Delhi District Legal Services Authority, Patiala House Courts, New Delhi.
17. The Secretary, East District Legal Services Authority, Karkardooma Courts, Delhi.
18. The Secretary, Shahdara District Legal Services Authority, Karkardooma Courts, Delhi
19. The Secretary, South East District Legal Services Authority Saket Courts, New Delhi.
20. The Secretary, North West District Legal Services Authority, Rohini Courts, Delhi.
21. Incharge, E Committee, Delhi District Courts, Delhi with the request to upload this notice on the website of Delhi District Courts.
22. The Chairman/President Bar Council of Delhi,
23. The President, Supreme Court Bar Association, Supreme Court of India, New Delhi.
24. The President, Delhi High Court Bar Association, High Court of Delhi, New Delhi.

25. The President, Delhi Bar Association, Tis Hazari Courts Complex, Delhi.
26. The President, New Delhi Bar Association, Patiala House Courts Complex, Delhi.
27. The President, Shahdara Bar Association, Karkardooma Courts Complex, Delhi.
28. The President, Rohini Court Bar Association, Rohini Courts Complex, New Delhi.
29. The President, Dwarka Courts Bar Association, Dwarka Courts Complex, New Delhi.
30. The President, Saket Courts Bar Association, Saket Courts Complex, New Delhi.
31. Administrative officer, DSLSA.
32. Superintendent, Legal Aid Wing, DSLSA.
33. PS to Ld. Member Secretary, DSLSA.
34. Office Order File.

NOTE : It is requested to all concerned to ensure that the Notice is displayed on all the Notice-Boards of the District Court Complex, DLSAs, Office of Bar Council of Delhi And All Bar Associations in all District Courts.



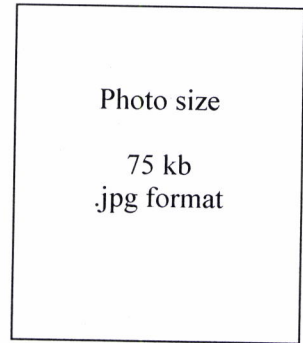
(Dharmesh Sharma)
Member Secretary

FORMAT OF APPLICATION FOR EMPANELMENT AS LEGAL SERVICES

ADVOCATE

(Not to be filled by hand)

Application No. _____
(For Office Use)



APPLICATION FOR EMPANELMENT AS LEGAL SERVICES ADVOCATE FOR

Panel of -----

(CONCERNED DISTRICT LEGAL SERVICES AUTHORITY, for COURTS – Sessions, ADJs, Family, Magisterial, Civil, Spl. Courts, Others Courts) (MENTION ANY ONE IN THE SPACE ABOVE)

1. Applicant's Name : _____
 2. Father's / Husband's Name : _____
 3. Date of Birth : _____
(In words _____)
 4. Age (as on 30.09.2016): _____
 5. Gender : _____
 6. Residential Address : _____

 7. Office Address : _____

- Chamber Address: : _____
- Telephone No. (O) : _____
- Telephone No. (R) : _____
- Mobile No. : _____
- Fax No. : _____
- e-mail ID : _____

8. Educational Qualifications:

Course	Name of Board/University	Year of Passing	Pass% (Aggregate)
Graduation			
Professional Degree (LL.B)			
Post Graduation (LL.M) (if any)			
Any other (if any)			

9. Date of Enrolment as an Advocate : _____

10. Enrolment No. : _____
(Attach an self-attested copy of enrolment certificate)

11. Practice Experience (Duration of actual practice for which applied): _____
(Attach an experience certificate issued by the Bar Association/Council)

(a) Total No. of cases handled :

(b) Nature of cases handled :

(Attach extra sheet, if required)

12. Specify whether earlier remained on the panel of the Delhi State Legal Service Authority or any other Institution/Government Department (please ✓ in the concerned column)

If remained on the panel of Delhi State Legal Service Authority

Yes

No

Specify names of PSU /Government Department dealt with, if any :

14. Whether any disciplinary case/complaint was against the applicant with any Bar Council/DLSLA?

Yes

No

15. List of the documents to be attached in soft scanned format:-

- Self Attested copy of Degree of Law.
- Self Attested copy of Certificate of Enrolment issued by the State Bar Council under the Advocates Act, 1961.
- Self Attested copy of Experience Certificate issued by the Bar Association.

Signature Size
75 kb .jpg format

(Paste soft copy of your Signature)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false /incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms and conditions of the empanelment and agree to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking empanelment. I have not submitted any other application for empanelment, besides the present one.

Place: _____
Date: _____

Signature Size
75 kb jpg format

(Paste soft copy of your Signature)