

URGENT

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Diary No. 3092

Date 02/12/23

West District Legal Services Authority
Tis Hazari Courts, Delhi



DELHI STATE LEGAL SERVICES AUTHORITY

(constituted under the 'Legal Services Authorities Act, 1987', an Act of Parliament)

Under the Administrative Control of High Court of Delhi

Central Office, 3rd Floor, Rouse Avenue District Court Complex,
Pt. Deen Dayal Upadhyaya Marg, New Delhi-110002

Email : legalaidwing-dslsa@nic.in website : www.dslsa.org



Ref.No.237/ DSLSA/LAW-II/Empanelment Centralised Panel /2023/12163 Dated:

24/11/23

NOTICE

To 1275

Online Applications are invited by this Authority in prescribed format from eligible candidates for empanelment as Legal Services Advocates for Centralised Panel of Delhi State Legal Services Authority (DSLAs) for providing Legal Services at Nyaya Sanyog and Helpline numbers, SCDRC, DCW and other Tribunals during working hours and beyond working hours if so required. The requirement is mentioned below:

Name of the panel	Number of Advocates
Centralised Panel of Delhi State Legal Services Authority	30

A. INSTRUCTIONS:

Please read the following instructions carefully before submitting the application form:-

- A. Online Application Form is available on the website of DSLSA www.dslsa.org.
- B. Applications shall be filled online only. Hard copy of the application shall not be entertained.
- C. Already empanelled Advocates in any District or State Authority, except those Advocates whose term is going to expire on or before 15.12.2023, shall not apply without resigning from the existing panel of DLSAs/ DSLSA prior to filing of application.
- D. Only those candidates who fulfil the eligibility criteria may apply for empanelment.
- E. Please mention your contact number and email address properly for any official communication.
- F. Candidate must fill all the required particulars in the application form else the application would be rejected.
- G. Applications shall be invited from 25.11.2023 till 09.12.2023, 5:00 P.M. Application filed thereafter shall not be entertained.
- H. **In case, the applicant does not get a confirmation e-Mail regarding successful submission of application form within 48 hours, he/she may contact on advocateempanelment@gmail.com .**



B. ELIGIBILITY CRITERIA:

Candidates who possess the following eligibility and experience should only apply for empanelment with Delhi State Legal Services Authority (DSLISA):-

1. The Advocate should have a Bachelor Degree in Law from a recognized university and registration with a Bar Council.
2. The applicant must be a member of any Bar Association.
3. The applicant must have actual working/practice experience of three years or more at Bar as on 09.12.2023.
4. Applicant must possess sound working knowledge on procedures of District Court, High Court and Tribunals functioning in Delhi.
5. The applicant must be willing to provide legal assistance to beneficiaries through telephonic mode.

C. SELECTION PROCEDURE -

1. No candidate shall be called for interview unless he/she satisfies the eligibility conditions, during the scrutiny of the Application forms.
2. Merely fulfilling the eligibility criteria will not confer any right on a candidate to be called for interview or selection.

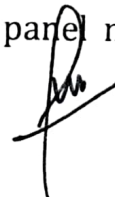


3. Depending upon the applications received and requirement of DSLSA, Authority reserves the right to short list the candidates to be called for the Interview.
4. Shortlisted Candidates will be informed through e-mail/SMS/telephone about the date, time and venue of Interview.
5. Candidate shall bring with them all the original documents at the time of interview.
6. Interview Board will take into consideration that the candidate who shall be appearing in the interview for empanelment as Legal Services Advocate shall be assessed on criteria like personality/eligibility, legal knowledge/legal aptitude, commitment/spirit to work in the field of legal aid, regularity/availability in the Tribunals/Commissions.
7. The empanelment result will be displayed on the website of DSLSA www.dslsa.org.
8. An approved protocol will be adopted while selecting Advocates in the event of tie of two or more Advocates scored same marks in interview during empanelment viz. Firstly the Seniority of Advocate on the basis of their date of registration with Bar Council. In case the date of registration is the same, then the person elder in age will be preferred. Lastly, in case the date of birth is also same, then the selection will be done through draw of lots.

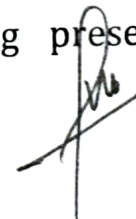
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D. TERMS AND CONDITIONS FOR EMPANELMENT -

- 1) 30 Advocates shall be empanelled as Legal Aid Counsels on Centralised Panel of DSLSA.
- 2) The **work Profile** of empanelled Advocates would be as under:
 1. To provide legal assistance through telephonic mode, video conferencing or physical mode (during working hours and even if nominated then after office hour and/or holidays).
 2. To check the emails particularly regarding fresh cases or some legal queries and revert the same.
 3. To provide legal assistance if allocated duty in SCDRC, CPRO, Nirmal Chhaya etc.
 4. To perform any other duty for legal aid clinic/outreach programmes etc. as assigned from DSLSA or any DLSA from time to time.
- 3). This empanelment shall be constituted for three Years from the date of notification of result or for further period beyond two years, if required, as per discretion of Ld. Member Secretary, DSLSA.
- 4). Continuation on panel shall be subject to periodic review of performance/work done of/ Legal Aid Lawyer by the DSLSA.
- 5). In order to ensure that there is effective check on the legal services being rendered, the lawyers on the panel must submit



- 5). In order to ensure that there is effective check on the legal services being rendered, the lawyers on the panel must submit progress report every month or as directed by DSLSA. Non submission of the same would entail removal from the panel.
- 6). Empanelled Advocates will be paid fee as per fee structure of Nyaya Sanyog panel and for the other duties assigned to LACs in SCDRC, CPRO, Nirmal Chhaya etc. the honorarium is paid as per the Fee Schedule, 2017 of this Authority. Legal Services Advocates shall not be entitled to any other relief/claim in excess of the same.
- 7). It shall be mandatory for all empanelled Advocates to attend training programmes and refresher courses organized by Delhi State Legal Services Authority from time to time including the orientation programme to enable empanelled LSAs to handle legal services work, as well as training to upgrade skills in various aspects of performance. Absence from such training programmes and courses, without prior approval would be a ground for removal from panel.
- 8). Authority reserves the right to avail the services of empanelled Legal Services Advocates to perform duties in Legal Services Clinics, Observation Homes, Legal Literacy Clubs and for any other activities/awareness programmes including presence in the



functions to be organized or for which they are nominated by the Authority.

- 9). The empanelled Advocates shall not be employees of the Authority and therefore, shall not be eligible for any benefits available to the employees of the Authority.

E. Removal from Panel:

1. If performance of the panel Advocate is found unsatisfactory or the Advocate is found to be guilty of charging or collecting or demanding any remuneration from an aided person in any form or he/she contravenes the Scheme of the Act, Rules and the Regulations such Advocate shall also be liable for action for Professional Misconduct as per Regulation 7 of the Delhi State Legal Services Authority Regulations, 2002 as well as provisions of the Advocates Act, 1961 or any other rules or regulation applicable.
2. If the advocate is found or reported to be doing any activity in contravention of the Legal Services Act, 1987 or any rules/schemes formulated by NALSA of DSLSA/DLSA, he may be removed summarily by the Ld. Member Secretary, DSLSA, whose decision shall be final and binding.



3. Refusal of any empanelled Advocate to take up the duty or any matter in behalf of the Authority, without proper justification or grounds, shall entail cancellation/withdrawal of engagement.
4. In order to achieve the aim and objectives of "The Legal Services Authorities Act, 1987", this Authority reserves its rights to enlarge or restrict the scope of the duties of the Legal Services Advocates.


(MUKESH KUMAR GUPTA)
MEMBER SECRETARY

Copy Forwarded to:-

1. Ld. Chairpersons, all DLSAs (through Ld. Secretary of concerned District)
2. Ld. Principal Judges, Family Courts (through Ld. Secretary of concerned District)
3. Ld. Special Secretary, DSLSA.
4. Ld. Additional Secretary, DSLSA.
5. Ld. Secretary, Litigation, DSLSA, New Delhi.
6. Ld. Secretaries, all DLSAs, Delhi/ New Delhi. *WEST*
7. Chairman Bar Council of Delhi.
8. President, Supreme Court Bar Association, Supreme Court of India, New Delhi.
9. President, Delhi High Court Bar Association, High Court of Delhi, New Delhi.
10. President, all Bar Associations, Delhi/ New Delhi.

11. Sr. Programmer, DSLSA, with a request to upload notice on DSLSA website.
12. Office Order File.
13. Notice Board.

NOTE : It is requested to all concerned to ensure that the Notice is displayed on all the Notice-Boards of the District Court Complex, respective Offices/ Tribunals/Forums, DLSAs, Office of Bar Council of Delhi And All Bar Associations in all District Courts.


**(MUKESH KUMAR GUPTA)
MEMBER SECRETARY**